

SWEET HOME CITY COUNCIL  
MEETING MINUTES

January 12, 2016

Mayor Gourley called the meeting to order at 7:30 p.m. in the City Hall Annex. The Pledge of Allegiance was given.

Staff Present: City Manager Craig Martin, City Attorney Robert Snyder, Library Services Director Rose Peda, Planning Services Manager Laura LaRoque, and Recording Secretary Julie Fisher

Registered Visitors: Scott LaRoque, Katrina Crabtree, Julie Dedman, Aimee Lahey, Rick McReynolds, Dave Holley, Frank and Merrill Gallagher, Nan Seiber, and Ruth Hernandez

Media: None

Roll Call:	Councilor Angulo	AB (EX)	Councilor Mahler	P
	Councilor Goodwin	P	Councilor Trask	P
	Mayor Gourley	P	Councilor Underwood	AB (EX)
	Councilor Hobbs	P		

Approval of December 8, 2015 City Council Meeting Minutes: **Councilor Mahler made a motion to approve the December 8, 2015 City Council Meeting Minutes as submitted with Councilor Trask seconding. Question was called and the motion passed with 5 ayes, 0 opposed and 2 absent (Angulo, Underwood)**

Old Business: None

New Business: None

Recognition of Visitors and  
Hearing of Petitions:

Dave Holley  
607 7<sup>th</sup> Avenue  
Sweet Home, OR 97386

Dave Holly introduced himself and stated that he had thoughts he wanted to share regarding an open position at Public Works. Mr. Holley stated he has had some discussion with some of the Council and felt the vacant Public Works Maintenance Superintendent position was not that would not be necessary to fill. He had planned to bring it before the Budget Committee, but with the passing of Superintendent Pat Wood and the way the position is now vacant, he felt he should come forward now. Mr. Holly stated that Public Works is a lot different than it used to be now that the City contracts the water and sewer. Mr. Holley mentioned there are 15 employees at Public Works and several employees at City Hall that are paid from Public Works Funds. Mr. Holly felt that crew leaders have some type of supervisor duties and that particular job classification has run its course. Mr.

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Holly stated the next thought was for the prevue of the City Manager, which is that we built a new Public Works facility and the Public Works Director is at City Hall. Mr. Holley suggested it might be a good time to move the Public Works Director back to Public Works and he felt the position was worth relooking at. Mr. Holly suggested the Public Works Committee review it and bring their suggestions back to the Council. Mayor Gourley asked Mr. Holley to stop by and talk to City Manager Martin if he had any other thoughts about the issue.

Rick McReynolds  
300 Holley Road #F1  
Sweet Home, Or 97386

Rick McReynolds introduced himself and stated he wanted to bring his concerns forward about the Growing Green Medical Marijuana Dispensary located in Sweet Home. Mr. McReynolds stated he did not want the issues he sees with the current dispensary to smudge the program that he cares about. He stated because of issues he has with the current dispensary in Sweet Home, he now travels to Corvallis to receive his medication and in turn spends his shopping dollars at WinCo in Corvallis.

Mayor Gourley asked Mr. McReynolds what he is asking of Council to which Mr. McReynolds replied that he wanted the current dispensary to be shut down or for the City to add competition by allowing another dispensary. Mayor Gourley explained the issue will be before the voters in November and is not a decision to be made by Council. Mr. McReynolds said he just wanted his voice and concerns on the record.

Nan Seiber  
Fern Ridge Road  
Sweet Home, OR 97386

Nan Seiber introduced herself and stated she was receiving complaints from library patrons informing her that an employee at the library was being bullied. She was concerned that nothing was being done about it. Mayor Gourley stated personnel issues were being addressed by the City Manager. Ms. Seiber stated she did have a conversation with City Manager Martin. Ms. Seiber added that she would be visiting the Library even though she was not welcome there to make sure the employee is being treated fairly.

Councilor Trask ask Ms. Seiber if she was told by a City employee that she was not welcome in a public library?

Ms. Seiber answered no, that she was told by a friend of an employee that she was not welcome.

Request for Council Action –  
Street Closure for the  
Sweetheart Run

City Manager Craig Martin introduced the Request for Council Action for a temporary street closure during the Sweetheart Run at Sankey Park. CM Martin explained the temporary closure for the 2<sup>nd</sup> Annual Sweetheart Run on February 13, 2016 is requested so that staff can safely conduct the event and the closure is requested primarily for the start of the race. CM Martin explained that emergency vehicles will have access and residents will be allowed through the barricades. Residents will also be notified of the temporary closure prior to the event.

**Councilor Goodwin made a motion to move the item to Legislation where it would be handled as Resolution No. 1 for 2016 with Councilor Hobbs seconding. The item will move to Legislation.**

Request for Council Action –  
New Liquor License – “Casa de  
Reyes”

City Manager Martin introduced the Request for Council Action for a new liquor license at an existing facility. CM Martin explained that the license applied for is a full on premise sales meaning that alcohol sold will be consumed on site. CM Martin added that the Police Department has conducted a background investigation and found no reason to recommend denial.

**Councilor Mahler made a motion to approve the liquor license for Casa de Reyes with Councilor Hobbs seconding. Question was called and the motion passed with 5 ayes, 0 opposed and 2 absent (Angulo, Underwood)**

Request for Council Action –  
Appointment to the Park  
Board – Jane Hazen

City Manager Martin introduced the Request for Council Action for appointment to the Park Board. City Manager Martin explained there is a current vacancy and an application was submitted by Jane Hazen.

**Councilor Goodwin made a motion to appoint Jane Hazen to the Park Board with a term to expire 1/12/2020 with Councilor Trask seconding. Question was called and the motion passed with 5 ayes, 0 opposed and 2 absent (Angulo, Underwood)**

Legislation:

Resolution No. 1 for 2016. A  
Resolution Concerning Street  
Closures and Restrictions.

CM Martin read by title only Resolution No. 1 for 2016. A Resolution concerning street closures and restrictions.

**Councilor Goodwin made a motion to adopt Resolution No. 1 for 2016 to establish a temporary street closure of 14<sup>th</sup> Avenue west of Sankey Park from Elm Street to Kalmia Street between the hours of 8:00 am to 1:00 pm on Saturday, February 13, 2016 with Councilor Mahler seconding. Question was called and the motion passed with 5 ayes, 0 opposed and 2 absent. (Angulo, Underwood)**

Council Reports:

Councilor Goodwin stated he will be absent for the City Council Goal Setting Session and the City Council Meeting on 1/26/16.

Committee Reports:

Administration & Finance

Mayor Gourley announced there will be an Administration and Finance meeting with City Attorney Robert Snyder following City Council on 1/26/16.

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Property Committee: None

Public Safety Committee: Councilor Trask stated there was a Public Safety Committee Meeting on December 15, 2015 and safety concerns at Sankey Park were discussed. Council Trask stated some of the issues discussed included lighting, moving playground areas to the front of the park, and tree removal. Planning Services LaRoque added that the decision was to continue in the Planning Process by obtaining a Park Master Plan for Sankey.

Public Works Committee: Councilor Mahler requested a meeting to discuss suggestions brought to Council by Dave Holley regarding the Public Works Maintenance Supervisor position. Mr. Holley stated he had strong thoughts that position did not need to be a supervisory position because we have contracted out the water and wastewater so people that need the supervision has been cut in half. Mr. Holley added that we spent all of that money on a new Public Works facility and our Public Works Director is at City Hall instead of at Public Works. Mr. Holley stated he would be happy to meet with the Public Works Committee. City Manager Martin responded by noting that at the time Mr. Holley is talking about the treatment plants, we had two supervisors positions. We had a Plant Superintendent and a Maintenance Superintendent. When we chose to outsource the water and wastewater operations, we eliminated the Plant Supervisor position and maintained the Maintenance Supervisor position. In response to the Public Works Director being at City Hall, Mr. Martin noted that one of the biggest responsibilities of the Public Works Director is maintaining and running that utility as a business. The maintenance operates out of 24<sup>th</sup> Avenue, but the business side of that operation is from City Hall – the utility billing staff, the citizen contact and all of the payments. Councilor Mahler will meet with Dave Holley and City Manager Martin before meeting with the Public Works Committee. Councilor Trask added that he spoke with the City of Lebanon and they do not have a Public Works Director but instead have an Engineer Supervisor and a Maintenance Supervisor, and neither of them have a City vehicle.

City Boards/Committees:

Chamber of Commerce

Katrina Crabtree  
Executive Director,  
Sweet Home Chamber

Executive Director of the Chamber Katrina Crabtree announced the January After Hour Event on 1/27/16 at 1344 Main Street. Ms. Crabtree also announced the Board meeting on 1/20/16 at 7:30 pm and the Chamber Banquet scheduled for 3/12/16 at 5:30 pm at the Jim Riggs Community Center.

Fire District None

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Park Board                      None

Traffic Safety                      None

Tree Commission                      None

Y.A.C                              CM Martin announced the YAC meeting on Tuesday, January 19, 2016 at 6:30 pm in the City Hall Conference Room.

Regional Boards/Committees:

Area Commission on  
Transportation (ACT)                      None

COG                                  None

Solid Waste Advisory  
Council (SWAC)                      None

Mayor's Report                      Mayor Gourley announced there was a lot of rain in December and asked for a report from Scott LaRoque, CH2M Operations Manager stated that there was 10.9 inches of rain recorded in December and they experienced roughly 3 million gallons of overflow.

City Manger's Report                      City Manager Craig Martin reminded Council of the Goal Setting Session on 1/22-1/23/16 where Consultant John Morgan of the Chinook Institute for Civic Leadership will help facilitate. CM Martin stated the Councilors were each given a copy of the City of Sweet Home Annual Reports 2015 to review prior to the session and for discussion on 1/22/16 when Department Heads will give a brief synopsis.  
CM Martin stated that Public Works Director Mike Adams is currently fulfilling the duties of the vacant Public Works Superintendent position until financially the City is in the position to hire, explaining the City will pay out a large amount in accruals and vacation pay. CM Martin announced the Public Works crew is working well.

Department Directors Reports:

Finance Director                      None

Library Director                      None

Planning Services Manager                      Planning Service Manager LaRoque announced that the City has received a grant from the Department of Land Conservation Department (DLCD) to hire a consultant for an Economic Development

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Feasibility Report.

Police Chief

None

Public Works

None

City Attorney

City Attorney reminded Council of the Administrative and Finance Committee meeting scheduled for 1/26/16.

Adjournment:

With no further business the meeting adjourned at 8:20 pm

The foregoing is a true copy of the proceedings of the City Council at the January 12, 2016 regular City Council meeting.