



Sweet Home Tree Commission Minutes

Wednesday, February 17, 2016

City Hall, Conference Room

1140 12th Ave., Sweet Home, OR 97386

Phone: 541-367-8113

www.ci.sweet-home.or.us

9:00AM Call to Order

- Call to Order
- Attendance: Katie Kohl, Alice Smith, Staff Engineer Joe Graybill, Planning Services Manager Laura LaRoque, and Planning Assistant Katie Wilcox
- Approval of December Minutes
- Time Reports: January 2016

ALICE	.5	Primo	
ALLEN		Erik	
LINDSAY		Ken	
LENA		Stan	
KATIE K.		Gina Riley	
JOE		PW Crew	69.25
NICK			
TROY			
JULIE			
MIKE A	.5	Bucket Truck	
KATIE W.		Tractor	
LAURA			

Number of Trees Planted this month= 1 - Main Street Median

Trees Removed= 1 on 42nd Avenue

Trimmed= 0

9:10AM Old Business

The replacement of the trees in the median on Main Street and 60th was discussed. Planning Services Manager Laura LaRoque mentioned there should have been two trees planted on Main Street, while Alice Smith noted that she saw only one tree. Laura said she would follow up with the Public Works department, she noted that planting area may have only allowed for one tree to be planted. Laura asked if the Commission had any suggestions for alternative locations for the second Zelkova tree that would have been planted in the Main Street median. Alice Smith recommended Key Bank, and noted that the Commission should request Public Works do the moving and planting due to the size of the tree. Alice also recommended that the sleeves on the newly planted trees need to be cut off. Katie Kohl suggested that the sleeves could be cut during the beautification work.

Alice mentioned that she would pick up the trees she purchased on Saturday and would plant them in pots on Monday.

Hobart Park Forest Management Plan - Update

The Commission discussed the removal of female Ash trees, and that they are too small for a timber sale. They decided to donate any cut female Ash trees as firewood or chip if possible. It was mentioned that the Forestry Club could assist in the removal if a compatible time was arranged. The group discussed the trees that need to be removed along the fence line and decided they were not close enough to cause any concern, but would check with Dustin Nichols of the Forestry Club. It was suggested that any trees that hang near the fence line could be pruned. It was decided to mark the trees that needed to come down with paint, and preferably have Allan Braun do the marking. It was noted that there was a section of Doug Fir trees that should come down. Alice suggests planning a day as early as possible to identify Ash trees that need to be removed and that Dustin prefers the Tree Commission identify these trees. Alice suggested dabbing herbicide on stumps of removed Ash trees to prevent them from sprouting back.

Street Tree Species List Revision – OSU Student Project - Update

Planning Services Manager Laura LaRoque explained that she had been in contact with OSU. A student is to compile a list and update the Tree Species list, while the Tree Commission will make the final revision. Katie Kohl asked Laura if these same students may be interested in volunteering with the Outdoor School event coming up, Laura said she could reach out to them about it.

Oregon Community Trees Grant Application - Update

Katie Wilcox explained that Sweet Home had been awarded the grant for their Arbor Day celebration and that they now had funds to purchase trees for the celebration. The Commission discussed the annual poster contest for grades grouped 1st-3rd and 4th-6th continuing with the classic poster contest. A tree and planting ceremony would be the prize

along with a certificate. For grades grouped 7th-8th and 9th-12th the Commission decided they would have the photo contest plus all art media added to this year's contest rules, including digital art. A gift card was discussed as the prize. The theme was decided to be "My Favorite Tree is _____ Because _____." The Commission decided to have submissions due after Arbor Week and to keep the library as the drop off point for submissions. The celebration for winners would be on Arbor Day, or the school day closest to Arbor Day due to the four day school week. It was suggested to get Sunshine Industries involved in the tree planting and watering. Katie Wilcox will get started on the Arbor Day Poster Contest forms immediately.

Sweet Home Community Foundation Grant Application -Update

Planning Services Manager Laura LaRoque stated that the grant application went out and should have a response back by March. If approved the funds would go towards purchasing trees for Shea Point. Future planting suggestions for Shea Point included local shrubs such as Oregon Grape and Red Flowering Currant were suggested, but not in place of trees.

2016-2017 Tree Commission Budget

The Commission discussed the upcoming funds of \$2,500.00 for the 2016-2017 fiscal year, and possibly additional funds to cover street tree maintenance and arborist fees.

Additional Discussions

Katie Kohl mentioned that the Magnolia tree next to Two Dam Bagels was flowering, but growing against the building and suggested pruning after next month's meeting.

10:00AM Adjournment

After the meeting Katie K, Alice, Joe, and Laura pruned a few limbs of a street tree on 13th Avenue that was growing towards the windows at Steelhead Strength and Fitness.

Next Regular Tree Commission Meeting- March 16, 2016 at 9:00 AM