

SWEET HOME CITY COUNCIL
MEETING MINUTES

February 23, 2016

Mayor Gourley called the meeting to order at 7:35 p.m. in the City Hall Annex. The Pledge of Allegiance was given.

Staff Present: City Manager Craig Martin, City Attorney Robert Snyder, Finance Director Pat Gray, Library Services Director Rose Peda, Police Chief Jeff Lynn, Public Works Director Mike Adams and Recording Secretary Julie Fisher

Registered Visitors: Dick Knowles, Dean LeBret, Katrina Crabtree, Monica Sanders

Media: Sean Morgan, The New Era

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| Roll Call: | Councilor Angulo | P | Councilor Mahler | P |
| | Councilor Goodwin | P | Councilor Trask | P |
| | Mayor Gourley | P | Councilor Underwood | P |
| | Councilor Hobbs | P | | |

Approval of February 9, 2016 City Council Meeting Minutes: **Councilor Mahler made a motion to approve the February 9, 2016 City Council Meeting Minutes with Councilor Angulo seconding. Question was called and the motion passed with 7 ayes, 0 opposed and 0 absent**

Old Business: None

New Business:

Recognition of Visitors & Hearing of Petitions None

Request for Council Action – City Manager Craig Martin introduced the Request for Appointment to Economic Opportunity Analysis Project Advisory Committee (PAC). CM Martin explained the City of Sweet Home was recently awarded a 2015-2017 Department of Conservation and Development (DLCD) Technical Assistance Grant to hire a consultant to assist staff with the development of an Economic Opportunity Analysis (EOA). An EOA is required to be conducted every 20 years to be consistent with the requirements of statewide planning Goal 9 and OAR 660-009.

Mayor Gourley stated that the Council would like more information on meeting times and locations, as well as amount of commitment required before making an appointment to the PAC.

Request for Council Action – Appointment to the Traffic Safety Committee – Bud Mather – City Manager Craig Martin introduced the Request for Council Action to appoint Bud Mather to the Traffic Safety Committee stating that Mr. Mathers has served in this capacity for 35 years and wishes to continue.

Councilor Goodwin made a motion to appoint Bud Mather to the Traffic Safety Committee with a term to expire February 23, 2018 with Councilor Angulo seconding. Question was called and the motion passed with 7 ayes, 0 opposed and 0 absent

Request for Council Action – Quince Street Waterline Project – With Council permission, City Manager Craig Martin turned to Public Works Director Mike Adams who presented the Quince Street Waterline project for Council consideration. PWD Adams explained there were five timely bids received and Exca-Drain Construction LLC was the low bidder. The project consists of replacing an old 2” waterline with a 6” line including new connections to Quince Street houses. The system will also become a full looping system.

Councilor Goodwin made a motion to authorize the Public Works Director to negotiate and execute a contract with Exca-Drain Construction LLC. of Halsey Oregon in the sealed bid amount of \$102,583.18, plus up to 5% contingency for the FY2015 Quince Street Waterline Project as originally advertised with Councilor Mahler seconding. Question was called and the motion passed with 7 ayes, 0 opposed and 0 absent

Roll Call Vote:

Councilor Angulo Aye, Councilor Goodwin Aye, Mayor Gourley Aye, Councilor Hobbs Aye, Councilor Mahler Aye, Councilor Trask Aye, Councilor Underwood Aye.

Request for Council Action – Council Goal Setting Output – City Manager Martin previously presented Council with some preliminary documents with suggested action items for Council’s consideration. Council may choose to adopt/not adopt the identified goals from the recent Council Goal Setting Session. CM Martin explained the goals help staff to understand what priorities Council wants to direct staff and resources towards.

Mayor Gourley stated that Council will continue to discuss goals but are not ready for adoption. Mayor Gourley asked to revisit the item again in April or May and each quarter thereafter.

Councilor Goodwin stated he was disappointed and had hoped to see more concrete short term goals.

Legislation

Council Reports

Councilor Goodwin stated that he was working on a memo for Council regarding utility rates for the Council Work Session scheduled for 02/24/16.

Committee Reports:

Administration & Finance None

Property Committee None

Public Safety Councilor Trask stated the Public Safety Committee is scheduled to meet following City Council to discuss habitability codes.

Public Works Councilor Mahler announced the Council Work Session on 02/24/16 at 6:30pm regarding utility rates.

City Boards/Committees:

Chamber of Commerce

Katrina Crabtree
Executive Director
1575 Main Street
Sweet Home, OR 973865 Katrina Crabtree introduced herself and stated there will be a Chamber After Hours Event on 02/24/16 at Steelhead Fitness starting at 5:30pm. Executive Director Crabtree announced the Annual Awards Banquet is scheduled for 03/12/16 and the theme is The Great Outdoors.

Fire District None

Park Board Councilor Underwood was unable to attend the recent Park Board meeting. PWD Adams reported the Park Board Chair is working to identify Capital Improvement projects for the Budget Committee to consider.

Traffic Safety None

Tree Commission None

Y.A.C. Councilor Angulo stated that there was only one student who attended the February YAC meeting.

Regional Boards/Committees:

Area Commission on Transportation (ACT) Councilor Hobbs said that he was concerned that he has not been able to attend some of the ACT meetings.

COG None

Solid Waste Advisory Council (SWAC) None

Ad Hoc Committee/Community Health Care City Manager Martin confirmed the first Community Health Care Committee meeting is scheduled for Monday, March 7th at 6:00pm in the City Hall Annex.

Mayor's Report None

City Manager's Report City Manager Martin announced that the Oregon Government Ethics Commission has changed to an electronic filing system. Statements of Economic Interest (SEI) will be available online beginning March 15th and due by April 15th. CM Martin stated the City has 16 seats available for the Annual Chamber Awards Banquet and those seats will be available for Council and a guest before becoming available to City staff. He asked Council to RSVP to the City Manager's office. City Manager Martin reported he attended the Open House for the new health clinic in Sweet Home. The Open House Event helped raise awareness for alternatives for coordinating care and is another health service resource available in the community.

Department Directors Reports:

Finance Director Finance Director Gray announced the first Budget Committee meeting will be on April 21st.

Library Director Library Services Director Rose Peda stated a pair of second grade classrooms visited the library with over 70 people in attendance and supplied 20 new library cards. LSD Peda announced that long time serving Library Board Chair Gretchen Schaleger passed away and will be much missed.

Planning Services Manager None

Police Chief

Chief Lynn announced the Police Department raised \$3,400 during the Polar Plunge for Special Olympics. The Police Department will be hosting a 7 week Citizens Academy on Tuesdays from 6-9pm beginning in April and ending in May. Chief Lynn reported calls are still at an elevated level and are only down 4 calls from last year.

Public Works

PWD Adams announced that he recently attended the American Public Works Association (APWA) Small Cities/Rural Communities Conference in Kansas City, Mo. for which the APWA covered all expenses. The Small Cities/Rural Communities focus on solutions to the public works challenges of small cities and rural communities with a population of less than 75,000.

City Attorney

City Attorney Snyder stated there will be a Public Safety Committee meeting immediately following City Council.

Adjournment:

None

City Attorney Snyder

With no further business the meeting adjourned at 8:10 pm.

The foregoing is a true copy of the proceedings of the City Council at the February 23, 2016 regular City Council Meeting.