

SWEET HOME CITY COUNCIL  
MEETING MINUTES

March 08, 2016

Mayor Gourley called the meeting to order at 7:30 p.m. in the City Hall Annex. The Pledge of Allegiance was given.

Staff Present: City Manager Craig Martin, City Attorney Robert Snyder, Finance Director Pat Gray, Library Services Director Rose Peda, Police Chief Jeff Lynn, Public Works Director Mike Adams, Planning Services Manager Laura LaRoque and Recording Secretary Julie Fisher

Registered Visitors: Dick Knowles, Dean LeBret, Katrina Crabtree, Monica Sanders, Bob Moore, Scott LaRoque, Josh Victor, Manuel Victor,

Media: Sean Morgan, The New Era  
Alex Paul, Albany Democrat Herald

Roll Call:	Councilor Angulo	P	Councilor Mahler	P
	Councilor Goodwin	P	Councilor Trask	P
	Mayor Gourley	P	Councilor Underwood	P
	Councilor Hobbs	P		

Approval of February 23, 2016 City Council Executive Meeting Minutes: **Councilor Goodwin made a motion to approve the February 23, 2016 City Council Executive Meeting Minutes with Councilor Hobbs seconding. Question was called and the motion passed with 7 ayes, 0 opposed and 0 absent**

Approval of February 23, 2016 City Council Meeting Minutes: **Councilor Trask made a motion to approve the February 23, 2016 City Council Meeting Minutes with Councilor Angulo seconding. Question was called and the motion passed with 7 ayes, 0 opposed and 0 absent**

Approval of February 24, 2016 City Council Work Session Meeting Minutes: **Councilor Mahler made a motion to approve the February 24, 2016 City Council Work Session Meeting Minutes with Councilor Goodwin seconding. Question was called and the motion passed with 7 ayes, 0 opposed and 0 absent**

Old Business: None

New Business:

Recognition of Visitors & Hearing  
of Petitions

Josh Victor  
44020 Wiley Creek Drive  
Sweet Home, OR 9786

Josh Victor introduced himself and stated he had tried to submit information to the Building Department as part of an application for a Variance. He was told by the Building

Inspector he would not be able to submit his application for a Variance as the Planning Commission was considering an Ordinance change that would no longer allow the type of Variance Mr. Victor was seeking. Mr. Victor then went the Planning office where he was told by the Planning Assistant that the Ordinance change was on the Planning Commission Agenda for the April meeting. Mr. Victor was upset because he had already purchased very small lots that would require a Variance to develop.

Mayor Gourley stated that there have not been any proposed changes presented to Council from the Planning Commission and assured Mr. Victor that an Ordinance change is a lengthy process.

PSM LaRoque confirmed that Mr. Victor would be able to submit his applications and there had not been any changes to the Variance process. PSM LaRoque stated the deadline for the April Planning Commission had passed, but Mr. Victor could submit his applications by the deadline for the May Planning Commission Hearing.

Mr. Victor stated that he felt that staff needed to be informed because he felt he had been given incorrect information that was very upsetting to him.

Mayor Gourley asked PSM LaRoque if she could see that staff be corrected on process and information they are giving to customers.

Bob Moore  
1440 54<sup>th</sup> Avenue  
Sweet Home, OR 97386

Bob Moore introduced himself and stated he had read about the Council discussion of utility rates and the suggestion to reduce the 400 CCF included in the base rate to 300 CCF. Mr. Moore stated he was against that change.

Presentation – Scott LaRoque  
CH2M – AWWA Drinking Water  
Contest.

Scott LaRoque with CH2M presented the Council with a 1<sup>st</sup> place award for the American Water Works Association (AWWA) Best Drinking Water for the western Oregon region which stretches from Deschutes to Crook County. Mr. LaRoque stated in 2010 Sweet Home received a 1<sup>st</sup> Place Award and 2<sup>nd</sup> Place for both 2011 and 2014. Mr. LaRoque announced Sweet Home will be entered into the next level of competition which covers the Pacific Northwest region.

Request for Council Action – City Manager Martin introduced the Request for Council Appointment to Economic Opportunity Analysis Project Advisory Committee (PAC). City Manager Martin introduced the Request for Council Action for Appointment to the Economic Opportunity Analysis Project Advisory Committee (PAC) stating the RCA came forward at the last meeting and the Council has some additional questions.

Planning Services Manager LaRoque addressed the questions the Council had in regard to scope of work and frequency of meetings. PSM LaRoque identified tentative dates for four citizen advisory committee meetings which would be held in the evenings. PSM LaRoque added the Scope of Work will be refined when a consultant is selected.

**Councilor Goodwin made a motion to appoint a Councilor to the Economic Opportunity Analysis Project Advisory Committee (PAC) with Councilor Angulo seconding. Question was called and the motion passed with 7 ayes, 0 opposed and 0 absent**

Mayor Gourley and Councilor Mahler both stated they would be willing to serve on the PAC.

Request for Council Action – City Manager Martin introduced the Request for Council Library Resource Sharing Intergovernmental Agreement Action for the Library Resource Sharing Intergovernmental Agreement.

Library Services Director Peda explained the passport card would not cost patrons any additional money, but would allow them to place items from other libraries on hold. Those items would be placed in a courier bag and delivered twice a week. When the items arrive to the Sweet Home Library, the patron will be able to check the items out under the terms of the other agencies. When they are ready to return the item, they can bring it back to Sweet Home and it will be returned by courier.

LSD Peda added that the resource sharing would allow patrons access to and increase library resources by 5%.

**Councilor Goodwin made a motion to approve the Intergovernmental Agreement IGA to allow for limited resource sharing with the other Library entities in the Linn Libraries Consortium**

**Councilor Goodwin withdrew his motion to allow for additional questions.**

Councilor Underwood asked how much additional cost the

Library would be responsible for.

LSD Peda explained the \$9,600 is a consortium sharing cost; Albany, Lebanon and LBCC bare the largest cost which is based on the number of books and transactions. Currently the Sweet Home Library pays \$1,000 per year for a portion of the Evergreen program which replaces TLC which had cost the Library as much as \$8,000 per year.

**Councilor Goodwin made a motion to approve the Intergovernmental Agreement IGA to allow for limited resource sharing with the other Library entities in the Linn Libraries Consortium with Councilor Mahler seconding. Question was called and the motion passed with 7 ayes, 0 opposed and 0 absent**

Legislation

Council Reports

Councilor Angulo read a prepared statement resigning her position of City Councilor.

Mayor Gourley thanked Councilor Angulo and stated he would accept her resignation effective after the meeting adjourns.

*Committee Reports:*

Administration & Finance	Mayor Gourley scheduled a meeting for the Administration and Finance Committee for Tuesday, March 15 at 6pm in the City Hall Conference Room to discuss the Court Facility options.
Property Committee	None
Public Safety	Councilor Trask announced the upcoming Public Safety Committee meeting scheduled for April 8 <sup>th</sup> to discuss the Habitability Code.
Public Works	None

*City Boards/Committees:*

Chamber of Commerce

Katrina Crabtree  
Executive Director  
1575 Main Street  
Sweet Home, OR 973865

Katrina Crabtree introduced herself and stated the Annual Chamber Awards Banquet is this Saturday evening at 5:30pm and tickets are still available by contacting the Chamber.  
Ms. Crabtree also announced a Breakfast Forum at the

Sweet Home Police Department Conference Room on March 23<sup>rd</sup> at 7:30 am. LBCC will be presenting “LBI Learn” the new adult online education program.

Fire District Councilor Trask announced the Fire District Award Banquet March 25, 2016 at the Sweet Home Elks Lodge.

Park Board None

Traffic Safety None

Tree Commission None

Y.A.C. City Manager Martin announced the YAC is scheduled to meet March 15, 2016. Mayor Gourley asked if a Councilor would be willing to sit in on that Committee due to the resignation of Councilor Angulo. Councilor Trask stated he would be willing to attend the YAC meeting.

*Regional Boards/Committees:*

Area Commission on Transportation (ACT) None

COG None

Solid Waste Advisory Council (SWAC) None

Ad Hoc Committee/Community Health Care Mayor Gourley announced the Community Health Committee met for an hour and had a very productive and positive meeting. The Mayor stated the Committee has a good direction and goals were discussed.

City Manager Martin agreed that the meeting was a productive meeting. CM Martin also attended a local service club meeting where Samaritan Health spoke well of the meeting and conversations that occurred and gave an update of projects across the Samaritan Health network.

Mayor’s Report Mayor Gourley announced the If I Were Mayor Contest. Entries will be delivered to the schools this week. Mayor Gourley stated the Chamber After Hours event at Steelhead was successful with over 20 in attendance.

City Manager’s Report None

Department Directors Reports:

Finance Director Finance Director Pat Gray announced the first Budget Committee meeting was scheduled for April 21, 2016.

Library Director Library Services Director Rose Peda stated the Library hosted the Crawfordsville and Sunnyside Head Start classes and the Oak Heights Kindergarten.

Planning Services Manager announced the Arbor Day Poster Contest flyers will go out to students this week.

Police Chief None

Public Works Director Mike Adams stated he wanted to recognize the entire crew for their part in the City receiving a 1<sup>st</sup> Place award for “Best Tasting Water” at the AWWA Cascade to Coast annual water tasting contest a few weeks ago and in so doing we beat out communities such as Bend Oregon for the award. PWD Adams added these awards are symbols of our dedication and professionalism in providing safe and high quality drinking water to the citizens of our community; this would not happen without the daily efforts of operating and maintaining our entire water system properly, safely, and effectively. This is truly a TEAM effort that includes everyone associated with the utility.

City Attorney None

Adjournment: With no further business the meeting adjourned at 8:15 pm.

The foregoing is a true copy of the proceedings of the City Council at the March 08, 2016 regular City Council Meeting.