



**SWEET HOME CITY COUNCIL
MEETING AGENDA**

**May 10, 2016
7:30 p.m.**

**Sweet Home Community Center
880 18th Avenue
Sweet Home, OR 97386**

1. Call to Order and Pledge of Allegiance

2. Roll Call:

Councilor Goble	Councilor Mahler
Councilor Goodwin	Councilor Trask
Mayor Gourley	Councilor Underwood
Councilor Hobbs	

3. Approval of Minutes:
 - a. April 19, 2016 City Council Meeting Minutes (p. 1-3)
 - b. April 26, 2016 City Council Executive Session Minutes (p. 4)
 - c. April 26, 2016 City Council Meeting Minutes (p. 5-10)
 - d. May 02, 2016 City Council Special Meeting Minutes (p. 11-19)

4. Old Business:

5. New Business:
 - a. Recognition of Visitors and Hearing of Petitions (Including Direction of City Topic)
 - b. If I Were Mayor Contest – Finalist Selection (p. 20-30)
 - c. Request for Council Action - City Manager Pro Tem Selection (p. 31)
 - d. Request for Council Action – A Resolution to Appoint a City Clerk Pro Tem (p. 32)
 - e. Request for Council Action – Planning Director Pro Tem Solicitation (p. 33)

- f. Request for Council Action – A Resolution Supporting Assisted Housing Programs (p. 34)

6. Legislation

- a. Resolution No. 4 for 2016 – A Resolution to Appoint a City Clerk (p. 35)
- b. Resolution No. 5 for 2016 – A Resolution Supporting Assisted Housing Programs (p. 36)

7. Council Reports

8. Committee Reports:

Administrative & Finance.....	Gourley
Parks Board.....	Underwood
Property.....	Hobbs
Public Safety.....	Trask
Public Works.....	Mahler
Traffic Safety	Trask
Tree Commission.....	Goodwin
Youth Advisory Council.....	Angulo
Chamber of Commerce.....	Hobbs
Fire District.....	Trask
Council of Governments.....	Goodwin
Area Commission on Transportation.....	Hobbs
Solid Waste Advisory Council (SWAC).....	Hobbs
Ad Hoc Committee/Community Health Care.....	Gourley

9. Mayor’s Report

10. City Manager’s Report

11. Department Director’s Reports:

- Finance Director
- Library Services Director
- Planning Services Manager
- Police Chief
- Public Works Director

12. City Attorney’s Report

13. Adjournment

If I Were Mayor I Would

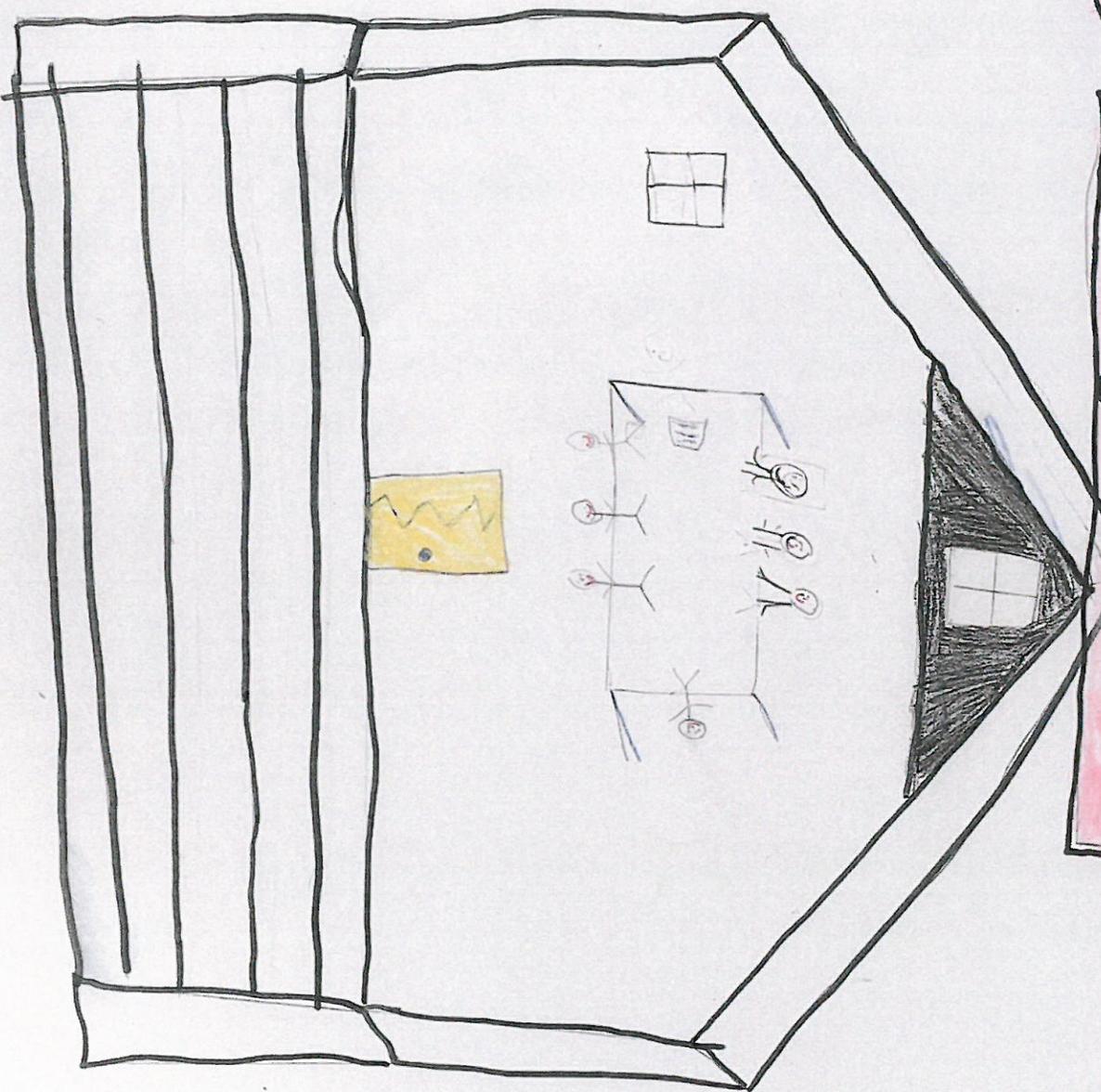
Encourage an animal rescue for our town, Sweet Home.



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Would

The mayors office



IF I WERE Marysville I would

Encourage a dog rescue to start in Sweet Home



If I were mayor I would promote new businesses to com



IF I WERE MAYOR

A man opened his mailbox only to find some notices and warnings of eviction. No paycheck from his low-paying, carpet cleaning job. No loan (even with a high interest rate) from his bank. The man yelled in frustration, "I can't go any further with this land tax! I am sick of it!" After that, he knew he would have to sell his old, cramped, filthy cabin. The man wasn't always poor. In fact, he used to be rich. He had a good job, with a great house. But his taxes were just too much for one person. If I were mayor, I would try to reduce some of our taxes, because there are real people in every city that are as poor and desperate as this man.

For example, California used to have the biggest state tax in the country. Arizona decided to take advantage of this by lowering their state tax. Because of this strategic move, people who lived in California started to take notice and moved to Arizona instead. Businesses thrived and their population increased considerably. We can make a huge improvement in our own town just by learning from others.

If we lower the taxes, it will raise the reputation of the town, making people want to come and live here. I think we should create events like marathons and 5ks. We could even have events along and on the Foster Lake. In this particular area, there are so many recreational activities having to do with the outdoors. We should take advantage of what we naturally have going for our own town. These events will help generate the revenue that we lose from dropping the taxes. I am confident that we could get a lot of people to volunteer their time and help to make these events happen. And I am also confident that others would pay in order to compete in these events.

If you would lower the taxes and create events, you would see a busy and prosperous town. You might also see the same man wearing a joyful smile, while he stares at a decent house that he had just bought. There would be more and more people moving in, more businesses and restaurants and more income for the whole town. It all comes as a chain reaction. The catalyst of the chain reaction is to just

lower the taxes and start events. If I were mayor, I would lower the taxes. Now, I don't think that it will be easy, but it would definitely be rewarding, in income and in the town's reputation.

If I Were Mayor

Being mayor of Sweet Home must be very challenging because of all the paper work and choices to decide. If I were mayor of Sweet Home, I would change some things, but not all, because if we change too many things about Sweet Home, it won't be our small, relaxing community anymore. If I were the mayor of Sweet Home, I would make all animal care in the town free, for the people who cannot afford the expense. I want to do this because as we all know cats, dogs and other pets are over populated because many people who are breeding them do not have enough money to have them fixed,(some are just not having them fixed). I would also work closely with local schools, to make sure all students have healthy lunch, and that animals are not being mistreated.

I would raise money for the animal care program through donations, auctions, fund raising, and working with vets to donate their time, therefore, reducing cost even more. The money earned would be put toward a local vet and an allotment would be set every month, depending on the funds collected. The program would work much like other programs already in use in Sweet Home and other nearby towns. The participants would have to sign an agreement, to have their animal spayed or neutered, in order to receive on going care for their animal, or animals. By doing this, there would be less animals in our community that would be unwanted and burdening many local rescue groups. The need for rescue and support groups would be dramatically reduced or eliminated within the next five years or so, therefore decreasing the overall strain on the whole community.

There would be so many less animals in counties if this were to be done, because mostly all of them would be spayed or neutered. With less animals roaming around vet bills would decrease. There would be less strain on the community as well, because there would be a lot less animals in the local animal shelters. This would also reduce the need for donations to buy costly and expensive medicine, food, supplies and shelter.

I also feel that providing good food options to all school aged children is of vital importance. I feel that the unhealthy food affects the children in and out of the classroom. School systems are serving; gluten, sugar, dairy, and meat. This food is extremely unhealthy and low in nutrition which causes deficiencies, weight-gain and the inability to concentrate.

I feel that ordering fresh ripe fruits and vegetables can solve this food issue. For a cheaper approach, schools can grow their own food in gardens at the school. The students, as well as the staff members can help tend to gardens. Having children

help tend to the gardens at a young age encourages healthy eating habits as they mature. This also helps them want to tend to their own gardens at some point in their lifetimes.

This is another issue I would address as being mayor of Sweet Home; So many animals are being; abused, starved, and mistreated around Sweet Home. Some animals and livestock do not even have proper shelter. There are some dogs who are forced to live outdoors. Some are beaten and yelled at on a daily basis. This abuse effects their emotions tremendously. Some pets do not have enough to eat or drink, or are infested with fleas, worms, or mites.

I would solve this problem by hiring one hundred people above the age of eighteen, to inspect every house-hold in the city of Sweet Home every two months, to ensure that all animals in the owners care are content. The inspectors would have to go through training to ensure they did not lie about the condition of an animal(s). All houses with animals under their care would have to sign a contract to have their homes inspected every sixty days. If a house was mistreating an animal, the animal would be placed in good care and the criminals would be fined or sent to jail, (depending on the severity of the case).

Animals are worth a lot more than this and do not deserve this kind of behavior. Most people do not realize this, but animals are extremely sensitive, especially to loud noises. Animals are very gentle and loving and deserve happy, clean homes. If I were mayor all animals in Sweet Home would be happy and content, they would not be starved, mistreated, beaten, or yelled at.

MAYOR...

A night sky hung over Sweet Home, the moon shone brightly, and the stars gleamed like lanterns. Foster Lake was quiet, and the sky reflected on the water's rippling surface. The only disturbance to this spectacular scene was some rubbish scattered throughout the town. A new day waited for tomorrow. A child had a dream, a thought, an idea, of something that could change the town. If I were mayor, I would get a few groups of volunteers that are willing to help clean up Sweet Home.

If our town were clean, more visitors would come (human and animal alike). More human visitors, would mean more volunteers. Of course, I wouldn't make them do it, but it would be wonderful to get help from people out of town along with those from within it.

Cleanliness is good for all of Sweet Home's residents, the wildlife and the people. It's also good for Earth herself. Earth deserves more places that are litter free. To keep Sweet Home from getting dirty again, I would get more rubbish bins and/or dumpsters. So if you were walking through one of the parks, and you had trash you could toss it into a nearby rubbish bin or dumpster.

A litter free community is a beautiful community. I would love it if Sweet Home could be cleaned up and kept that way. That's one thing I would do if I were mayor.

I would also, later on, get some volunteers that were willing to help plant more flowers, trees, ect. Sweet Home would truly flourish and could even possibly become a nice place for tourists to come to. They could get a chance to see the true beauty of Sweet Home, and the people who live there. I truly think that plan would help our town grow. Of course, I would need the help of many to make this dream become a reality.

Another idea is that more hiking trails could be made. These trails could be great for watching wildlife, and for hiking, running, walking, or doing any other type of activity.

So, if I were mayor, I would clean up Sweet Home with the help of many willing volunteers. Then would get the assistance of other volunteers to help plant trees, flowers, and all sorts of plants. I would add more hiking trails so that the people of Sweet Home could see more of what we accomplished from the clean up and planting.

Foster Lake caught the night sky and the numerous stars in reflection. The moon clung to the sky like a young sloth clinging to its mother. A possible future of a clean town with lots of wildlife and visitors was still a possibility. But for that time, it was just the lake, the mountains, the night sky, the residents, and the moon. Dawn would bring a new day, one day closer to a time that if I were mayor. Small chance in that, but the child's idea still has a chance, even if it's a small one. If I were mayor I'd get help from locals to clean up Sweet Home, keep it that way, and make trails for recreational reasons.

Thanks for reading or listening. ;)

If I Were Mayor

A mayor makes big decisions in the community. The mayor oversees a city's main departments, including the police, fire, education, housing, and transportation. The mayor is the leader of the city council, but has no greater official authority than any other council member. Being the leader of the city council must be difficult because you have to plan meetings and do a lot of paperwork. Being mayor must be hard too because you oversee the entire city and you have to make a lot of decisions. If I were mayor of Sweet Home, I would fix outdated play areas and drug and alcohol problems that are in some of our parks.

Drug and alcohol use in the parks is a big problem in Sweet Home. This is a major situation because it makes people not want to come to the parks and enjoy them. Kids could step on broken glass from beer bottles, pick up cigarette butts, and maybe step on an exposed needle. So this is a problem I would want to fix, if I were mayor.

Another thing I would like to fix in the parks is the play areas. Most of the play areas are outdated or broken. Kids want to play, but they can't because the toys are either broken or worn out. In Sankey Park, most of the toys are broken from teenagers playing on them.

To fix the problems we have in the parks, I would like to have a company come in and update all of the park's play areas with brand new play structures and fix up the old ones that are still good condition. To do this, I would raise money by setting up donation boxes around town at different businesses.

To fix the drug and alcohol problem, I would like to have security patrol the parks. Teens get drunk and hurt themselves and others. So, to prevent this, I want to have security scare the teenage delinquents off so they don't injure themselves. I would want security to patrol Sankey Park the most because it has a really bad crime rate. If security found anyone doing illegal drugs or drinking alcohol on park property, they would be taken into custody and then taken to the police station.

Being the mayor must be hard because you have to sign a lot of paperwork and you have to be the leader of the city counsel. You have to visit schools and meet the community and get to know them. There are many problems with the town that the mayor has to deal with and it must be hard doing that. Being the mayor of the town is a full time job. You have to decide what business you want to keep and which ones you don't want to keep. Doing this can change the town drastically because people may want to visit those business. If I were mayor of Sweet Home, I would want to fix the play areas and keep the drugs and alcohol out of our parks around town.

If I Were Mayor...

A story was on the news. On August 10th, of 2015, a small child stepped on a partially used syringe at "the spray park", in Kelso, Oregon. She had sadly developed H.I.V. her families' lives were ruined. The whole family began to fear every public area. The child couldn't do anything. It was hard on the entire family. The child's life was great before the tragedy too. She was an up-beat six-year old living a healthy life, but after she got the disease, her whole childhood was over in a flash of a second. Public places are too unsafe, including Sweet Home's. If I were mayor, it would be different. Our public places would be more secure and safe.

If I were mayor, I would create volunteer groups that would clean up our parks. These groups would be made up of people who want to make our town a safer place to live in. There are many ways this would work. One way is to give the volunteers a chance to go to one of the addressed areas every other week and would be provided with trash bags and other tools to help them clean up the place they are put in. I would also be a part of these groups too. I would go to help all of the volunteers, but I would also go to make sure that things were moving smoothly. Then hopefully over time, the garbage problem would be fixed, leaving only the drug littering problem to be dealt with.

To deal with the drug waste problem in the town, I would make an age limit access for any un-attended person at our parks. This would hopefully attract more young children, and drive out all of the drug users. If anyone were to be caught leaving half used drugs or drug paraphernalia around the children, they would get one warning before being banned from the area. All children would still be welcomed to go to the areas, but they would have to be under adult supervision. This would hopefully stop the drug littering problem, as well as prevent any people from getting hurt or catching any diseases.

Another way I would make Sweet Home safer would be to make more outdoor places to visit. These places would be created for people to watch birds, go hiking, and even play. The places would welcome all ages, but they too would have an age access limit for any child un-attended by an adult. They would be clean and safe areas for everyone. The way that I would pay for them would be to hold fundraisers, like races or maybe even bake sales. All of these places would have security and workers to keep every one safe.

Every one cares for someone, so now imagine that person getting hurt really badly. It's hard to imagine, right? Many people in Sweet Home get hurt every day when they go out to any of our public places, for example, our parks. So many people get hurt there, this needs to change, and I am always hearing stories on the news of people who got injured. I want to make it so our town is only on the news for good things. If I were mayor, things would be different. Our town would be secure, and the people who live here would be safer, much safer.

REQUEST FOR COUNCIL ACTION

May 10, 2016

SUBJECT: CITY MANAGER PRO TEM

SUBMITTED BY: ROBERT SNYDER, City Attorney

PREPARED BY: ROBERT SNYDER, City Attorney

STATEMENT OF THE SUBJECT:

Selection process for City Manager Pro Tem.

RECOMMENDATION:

Schedule a night time Special Council meeting for May 17, 2016 to meet, discuss and if practicable select a City Manager Pro Tem.

BACKGROUND ANALYSIS:

references

I have contacted the seven potential candidates for City Manager Pro Tem that were referred to in the last RCA. Three of the candidates were not available. I will be sending you the resumes of the four candidates for Council review this next week. I will continue to search for other candidates.

I will have prepared and will send you a list of questions for Council review to use in the selection process.

I have inquired and found out that the compensation for a City Manager Pro Tem could have the following factors for consideration: travel mileage, lodging costs (hotel or RV) and a per hour rate. As stated in the last RCA the per hour rate is in the range of \$45.00 per hour. I have been told that it is not uncommon to charge a per hour rate based on the per hour rate of the last City Manager which would be higher than the \$45.00 per hour.

I believe that the City Manager Pro Tem should be at least a two day a week position with adjustable and varied hours that fit the needs of the City and the City Manager Pro Tem.

By the 17th meeting date all potential candidates presented to the City Council will be background checked and references contacted.

I am contemplating that the candidates may present themselves in person or by phone or other electronic means.

REQUEST FOR COUNCIL ACTION

May 10, 2016

SUBJECT: Clerk Of The Council Pro Tem

SUBMITTED BY: ROBERT SNYDER, City Attorney

PREPARED BY: ROBERT SNYDER, City Attorney

STATEMENT OF THE SUBJECT:

The City Charter states that the City Council shall appoint a Clerk Of The Council Pro Tem in the absence of a City Manager and City Manager Pro Tem from City Council meetings.

RECOMMENDATION:

The City Council by resolution appoint Patricia Gray, Finance Director for the City of Sweet Home, as Clerk Of The Council Pro Tem.

BACKGROUND ANALYSIS:

The City is in the process of selecting a City Manager Pro Tem with a Special City Council meeting scheduled for May 17, 2016 concerning that selection. Until a City Manager Pro Tem is selected the City Council can appoint by resolution one of its officers to serve in two positions. The proposed resolution submitted herewith would appoint Patricia Gray, Finance Director, to hold the position of Clerk Of The Council Pro Tem with the powers and duties of a City Manager Pro Tem who by City Charter has the powers and duties of a City Manager however cannot appoint or remove any city officer or employee without approval of five members of the City Council.

REQUEST FOR COUNCIL ACTION

DATE: May 10, 2016
SUBJECT: Planning Director pro tem Solicitation
SUBMITTED BY: Robert Snyder, City Attorney
PREPARED BY: Laura LaRoque, Planning Services Manager (Former)
Robert Snyder, City Attorney

STATEMENT OF SUBJECT:

Should the City negotiate and execute a contract with Planning Director pro tem to provide land use planning services for the City of Sweet Home?

RECOMMENDATION:

It is hereby recommended that City Council make a motion authorizing city staff to execute a professional services contract with a Planning Director pro tem to provide land use planning services as needed based on an hourly rate.

BACKGROUND ANALYSIS:

The City currently has an unfilled planning services position that is typically filled with a person with specific land use credentials and qualifications. A Planning Director pro tem is necessary to administer and maintain the city's locally adopted comprehensive land use plan and land use code.

In general, the Planning Director pro tem, will review various types of land use and development applications ("current planning"); help provide guidance with update and revision of the various elements of the comprehensive plan and land use code ("long range planning"); be available to answer questions on matters related to planning and zoning; and to provide staff support to the operations of the Sweet Home Planning Commission, which acts as a hearings and advisory body to the Council on land use planning issues.

FISCAL IMPACT:

Funds for the services of the consultant are available in the budget. It is anticipated the Planning Director pro tem will provide land use planning services as needed on a negotiated hourly rate. Additional expenditures may include incidental cost associated with the development of materials necessary for public outreach events and meetings, and will be on a case by case basis.

REQUEST FOR COUNCIL ACTION

MAY 10, 2016

SUBJECT: A RESOLUTION SUPPORTING ASSISTED HOUSING PROGRAMS

SUBMITTED BY: Pat Gray, Finance Director

PREPARED BY: Pat Gray, Finance Director

STATEMENT OF SUBJECT:

The adoption of a Resolution supporting assisted housing programs is required by the City's 2013 OCDBG Grant.

RECOMMENDATION:

It is recommended that City Council adopt Resolution No. 5 for 2016 Supporting Assisted Housing Programs.

BACKGROUND ANALYSIS:

During the March monitoring of the Oregon Community Development Block Grant the City received in 2013, it was noted that the City has not conducted any additional fair housing activities. A recommendation was made that the City adopt a resolution that supports government assisted housing programs in the community and print a notice in the local newspaper that states that the City is an active supporter of fair housing laws.

OPTIONS:

Choose not to adopt the Resolution

RESOLUTION NO. 4 FOR 2016

A RESOLUTION TO APPOINT A CLERK OF THE CITY COUNCIL PRO TEM

WHEREAS, the Charter of the City of Sweet Home states that the City has all necessary powers for the conduct of its municipal affairs and that all powers of the City are vested in the City Council; and

WHEREAS, the Charter of the City of Sweet Home states that the City Council may by resolution appoint a city officer to fill and perform the duties of two offices; and

WHEREAS, the Charter of the City of Sweet Home states that in the absence of the City Manager and City Manager Pro Tem from council meetings City Council shall appoint a Clerk Of The Council Pro Tem; and

WHEREAS, the Charter of the City of Sweet Home states that the City Council shall fix the powers and duties of all appointive offices other than those provided for in the Charter.

NOW, THEREFORE, BE IT RESOLVED BY THE SWEET HOME CITY COUNCIL that Patricia Gray, Finance Director of the City of Sweet Home, is hereby appointed to the office of Clerk Of The Council Pro Tem to serve in the absence of a City Manager Pro Tem and City Manager with the powers and duties of a City Manager Pro Tem.

This resolution shall be effective upon the passage thereof.

PASSED by the City Council and approved by the Mayor this 10th day of May, 2016.

Mayor

ATTEST:

Clerk of the Council Pro Tem - Ex Officio City Recorder

RESOLUTION NO. 5 FOR 2016

A RESOLUTION SUPPORTING ASSISTED HOUSING PROGRAMS

WHEREAS, the City of Sweet Home has received an Oregon Community Development Block Grant; and

WHEREAS, the City has certified in its grant contract with the state that it will comply with the requirements of Title VIII of the Civil Rights Act of 1968, as amended, popularly known as the Fair Housing Act, and will take action to affirmatively further fair housing;

NOW, THEREFORE, be it resolved that it is the policy of the City to encourage government-assisted housing as a source of affordable, safe and sanitary housing opportunities for persons of lower, middle and fixed incomes.

PASSED by the Council and approved by the Mayor this 10th day of May, 2016.

Mayor

ATTEST:

Clerk of the Council Pro Tem – Ex Officio City Recorder