

SWEET HOME CITY COUNCIL
MEETING MINUTES

April 26, 2016

Mayor Gourley called the meeting to order at 7:30 p.m. in the City Hall Annex. The Pledge of Allegiance was given.

Staff Present: City Manager Craig Martin, City Attorney Robert Snyder, Public Works Director Mike Adams, Library Services Director Rose Peda, Finance Director Pat Gray, Police Chief Jeff Lynn, and Recording Secretary Julie Fisher

Registered Visitors: Katrina Crabtree, Mariann Biteman, Eva Jurney, Dick Knowles, Julie Dedman, John Trahan, Lisa Gourley, D.J. Fox, Marybeth Angulo

Media: Sean Morgan, The New Era

Roll Call:	Councilor Goble	P	Councilor Mahler	EX
	Councilor Goodwin	P	Councilor Trask	P
	Mayor Gourley	P	Councilor Underwood	P
	Councilor Hobbs	P		

Approval of April 12, 2016 City Council Meeting Minutes, April 13, 2016 City Council Work Session Minutes, April 14, 2016 City Council Executive Session, and April 14 City Council Executive Session Meeting Minutes: **Councilor Goodwin made a motion to approve the April 12, 2016 City Council Meeting Minutes, April 13, 2016 City Council Work Session Minutes, April 14, 2016 City Council Executive Session, and April 14 City Council Executive Session Meeting Minutes with Councilor Hobbs seconding. Question was called and the motion passed with 6 ayes, 0 opposed, 1 absent (Mahler).**

Old Business:

New Business:

Recognition of Visitors & Hearing
of Petitions

Maryann Biteman
945 14th Avenue
Sweet Home, OR 97386

Maryanne Biteman introduced herself and stated she had ideas on Sankey Park Development and created a video on YouTube and Facebook titled Sankey Park Inspiration Playground.

Certificate of Appreciation – Mary
Beth Angulo

Mayor Gourley presented Marybeth Angulo a certificate and flowers for her dedication to the City and community for 6 years while serving as City Councilor.

Request for Council Action – City Manager Craig Martin introduced a Request for Park Board Appointment – Council Action for appointment to the Park Board. Mariann E Biteman has applied for a vacant position and if appointed by Council would serve for a term to expire 04/26/20.

Councilor Goodwin made a motion to appoint Maryann Biteman to the Park Board with a four year term to expire 04/26/20 with Councilor Trask seconding. Question was called and motion passes with 6 Ayes, 0 opposed, and 1 absent (Mahler)

Presentation – Brown and Caldwell

Jon Holland and Dave Romelli
Brown and Caldwell
6500 SW Macadam Avenue
Portland, OR 97239

Jon Holland and Dave Romelli with Brown and Caldwell presented a Sweet Home Wastewater Facilities Plan to Council. The purpose of the Facility Plan is to determine the recommended improvements, including phasing cost, and revenue needs, to most effectively and affordably address system capacity, reliability, and performance concerns. Brown and Caldwell provided a summary of Alternative Construction Cost which included the lowest-cost alternative of \$20M to improve the existing facility with the addition of high-rate clarification (HRC). Mr. Holland explained the recommended improvements and how they would meet permit compliance by the DEQ. Mr. Holland listed recommended steps of approval; submit facility plan, seek funding, set rates, complete environmental report, prepare preliminary design, design and construct phase 1, prepare phase 2, and to continue to invest in ongoing sewer rehab and replacement.

Councilor Hobbs asked if the chemical filter could be used as a back-up or a bypass system. Jon Holland explained that it could, and also could be used in lieu of phase 4.

Councilor Goodwin asked for clarification on the total combined capacity.

Councilor Goodwin made a motion to submit the City of Sweet Home Wastewater Facility Plan to the Department Environmental Quality (DEQ) with Councilor Hobbs seconding. Question was called and motion passes with 6 Ayes, 0 opposed, and 1 absent (Mahler)

Request for Council Action – Planning Commission Vacancy

City Manager Craig Martin introduced a Request for Council Action regarding the Planning Commission Vacancy after the recent appointment of the Planning Commission Chair James Goble to the City Council. City Manager Martin stated there has been one application received from Anay Hausner who has served on the City Planning Commission in the past. CM Martin stated the

Council could choose to appoint Anay Hausner or could open and advertise the vacant position to solicit more applications. The consensus of the Council was to advertise the position for a period of two weeks and review all applications that are received before May 13th at 5pm. Mayor Gourley noted that Anay Hausners' application was timely and would be considered also.

Request for Council Action – City Attorney Snyder stated the City Charter calls that the City Manager Resolution of Intent to Appoint. City adopts a resolution of their intention to appoint a City Manager. City Snyder introduced a resolution to the Council and with no objections; the item was moved forward to legislation where it would be handled as Resolution No. 3 for 2016.

If I Were Mayor Contest Entries Mayor Gourley announced that local entries have been received for the If I Were Mayor Contest and asked the Council to review the essay entries. Poster contest entries will be judge by Council on May 10th. Contest finalists are due to the OMA by May 16, 2016.

Legislation

Resolution No. 3 for 2016 – A City Attorney Robert Snyder read by title only Resolution No. 3 for 2016, a resolution stating the intention of City Council to appoint a City Manager

Councilor Goodwin made a motion to adopt Resolution No. 3 for 2016 A Resolution Stating the Intention of City Council to Appoint a City Manager with Councilor Hobbs seconding. Question was called and motion passes with 6 Ayes, 0 opposed, and 1 absent (Mahler)

Council Reports None

Committee Reports:

Administration & Finance None

Property Committee None

Public Safety Councilor Trask stated the Committee met recently on the Livability Code and decided to put the issue off until June after the Budget process.

Public Works Public Works Director Adams reminded the Council to review the user rate information he sent to each of them last week.

City Boards/Committees:

Chamber of Commerce

Katrina Crabtree
Executive Director
1575 Main Street
Sweet Home, OR 973865

Ms. Crabtree announced on April 27, 2016 at the City Hall Annex, the Chamber will host a lunch and learn with a presentation by LBCC on the iLearn Program. Lunch is provided and the event starts at 12:30pm.

Ms. Crabtree stated Arbor Day will be on April 29, 2016.

The Senior Alcohol Free Entertainment (SAFE) will hold a fundraising event on April 30, 2016 called Be a Superhero for SAFE.

The Library will host author Jane Kirkpartick on May 5, 2016 at 6:30pm.

Fire District

None

Park Board

Public Works Director Adams stated there was not a quorum at the last Park Board meeting.

Traffic Safety

None

Tree Commission

None

Y.A.C.

City Manager Martin said the Youth Advisory Committee met last Tuesday and discussed recruitment means in order to have members in place to meet throughout the summer months. Currently one member is a senior and will be moving on once his current term ends and there are still vacancies for middle school members.

Regional Boards/Committees:

Area Commission on
Transportation (ACT)

None

COG

None

Solid Waste Advisory
Council (SWAC)

None

Ad Hoc Committee/
Community Health Care

Mayor Gourley announced the Community Health Care Committee met and discussed holding a Community Health Fair with partners from the community and Samaritan Health. The Health Fair is tentatively scheduled to take place in July.

Proclamation – Mental Health Month
Mayor Gourley read an Mental Health Proclamation, proclaiming May 2016 as Mental Health Month in Sweet Home.

Dick Knowles
Linn County Mental Health
Advisory Board
Dick Knowles introduced himself and thanked the Mayor for the Mental Health Proclamation proclaiming May 2016 as Mental Health Month in Sweet Home. Mr. Knowles added that Sweet Home has services for Mental Health and First Aid for youth and adults, and is the only city in Linn County with services specifically for older adults. Mr. Knowles handed out flyers and posters with information of services and common myths regarding mental health. Mr. Knowles announced a Pixar movie titled "Inside Out" which is an animated movie about emotions will be showing this weekend in Albany.

Mayor's Report
Mayor Gourley thanked City Manager Craig Martin for his time serving the community and City of Sweet Home.

Mayor Gourley stated a resolution had been read stating the intent of the Council to appoint a City Manager which by Charter cannot happen for at least four weeks. Mayor Gourley stated there are several areas to help with recruitment efforts including the League of Oregon Cities and the National League. Mayor Gourley stated there will be a Special City Council Public Meeting on Monday, May 2, 2016 at 5pm to discuss the City Manager Pro Tem position.

City Manager's Report
City Manager Craig Martin announced that Planning Services Manager Laura LaRoque's last day will be May 6, 2016 and that the Council may want to consider in the selection of the Pro Tem City Manager someone who has the ability to continue Planning operations. CM Martin added that Planning is a required service of the City.

City Manager Martin stated LGPI Labor Negotiations Attorney Pierre Robert has asked for an Executive Session to update Council on contract negotiations with the General Employee Bargaining Unit. An Executive Session was scheduled for May 10th at 6:00pm.

City Manager Martin concluded it has been an honor and privilege serving the community.

Department Directors Reports:

Finance Director None

Library Director Library Services Director Rose Peda announced New York

Times Best Selling Author Jane Kirpatrick will visit the library on May 5, 2016 at 6:30PM.

LSD Peda also announced the success of the Resource Sharing Program with Linn County Libraries which has allowed the lending of 200 books and borrowing of 176 books to date.

Lisa Gourley announced on May 20, 2016, First Book will be delivering 40,000 books for Sweet Home students. 100 volunteers will be needed to help sort and deliver books to various school buildings.

Planning Services Manager None

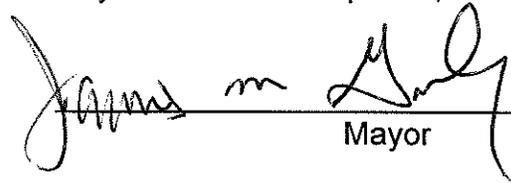
Police Chief None

Public Works None

City Attorney City Attorney Robert Snyder stated there will be a Special City Council meeting scheduled for May 2, 2016 at 5pm to discuss property acquisition decision and action on real property at 3225 Hwy 20 Sweet Home Oregon, 97386 and adjacent lots, relocation of Municipal Court, and City Manager Pro Tem Selection.

Adjournment: With no further business the meeting adjourned at 8:43 pm.

The foregoing is a true copy of the proceedings of the City Council at the April 26, 2016 regular City Council Meeting.



Mayor

ATTEST:



Clerk of the Council Pro Tem – Ex Officio City Recorder