

SWEET HOME CITY COUNCIL
MEETING MINUTES

06-28-16

President Pro Tem Mahler called the meeting to order at 7:30 p.m. in the City Hall Annex. The Pledge of Allegiance was given.

Staff Present: City Manager Pro Tem Christy Wurster, City Attorney Robert Snyder, Finance Director Pat Gray, Library Services Director Rose Peda, Police Chief Jeff Lynn, Public Works Director Mike Adams, and Recording Secretary Julie Fisher

Registered Visitors: Diane Gerson, Jane Hazen, Dick Knowles, Andrea Culy, Mariann Biteman, Hank Berg, Lisa Pye, Aaron Pye, Eva Jurney, Angela Clegg, Mr. and Mrs. Patton, Katrina Crabtree, Bill Matthews, Vince Adams, Robert Shamek, Linda Ijlin, Dawn Miller, Theresa Brown, Del Garber

Media: Sean Morgan, The New Era

Roll Call:	Councilor Goble	P	Councilor Mahler	P
	Councilor Goodwin	P (7:31pm)	Councilor Trask	P
	Mayor Gourley	AB EX	Councilor Underwood	P
	Vacant			

Approval of June 14, 2016 City Council Meeting Minutes: **Councilor Underwood made a motion to approve the June 14, 2016 City Council Meeting Minutes as submitted with Councilor Goble seconding. Question was called and the motion passed with 5 ayes, 0 opposed and 1 absent (Gourley) and 1 Vacant.**

Old Business

New Business:

Public Hearing: A Resolution Adopting a Budget for 2016-2017, Making Appropriations and Levying Taxes. Public Hearing opened at 7:30pm for A Resolution Adopting a Budget for 2016-2017, Making Appropriations and Levying Taxes.

President Pro Tem explained the Public Hearing Process.

Declarations by the Council

Personal Bias	None
Conflict of Interest	None
Ex-Parte Information	None

Pat Gray, City of Sweet Home Finance Director Finance Director stated the 2016-2017 Budget has been approved by the Budget Committee and introduced Diane

Recognition of Visitors & Hearing of Petitions

Linda Iljin
1840 12th Avenue
Sweet Home, OR 97386

Linda Iljin introduced herself and stated concerns regarding Rainier Custom Remanufacturing, a business on Tamarack. She explained the business ramped up production about two years ago and the noise, dust and fumes have become a problem for the neighboring residents. She explained she wrote a letter to the owner and requested a barrier be installed to help shield the residents. She did not receive a response from Rainier. Ms. Iljin stated she then brought her concerns to City Manager Martin who was rather dismissive and talked about zoning. Ms. Iljin stated Rainier has recently removed a line of trees and shrubbery which was the only barrier in place and help deflect the fumes and dust. Ms. Iljin stated she feels like she lives in a construction zone. Ms. Iljin stated she begin to talk with neighbors and found one neighbor is suffering serious health issues due to the manufacturing plant. She requested Council to require Rainier to put up a barrier and asked for an immediate response from Council.

Del Garber
Tamarack Street
Sweet Home, OR 97386

Del Garber introduced himself and stated he agreed with Ms. Iljin and concurs with her statements.

Angela Clegg
1248 47th Avenue

Angela Clegg introduced herself and stated she can't speak to any of the fumes or dust, but the trees that were removed were part of the South Santiam Watershed Council student project where they removed invasive blackberries and in a few years that will all be grown back up with native plants and that barrier will be there again.

Ms. Iljin stated her concern was not the river side, but the street side.

PWD Adams stated he can research it in terms of building and zoning codes and would also be willing to talk with the owner or manager to see if he can encourage some sort of improvements.

Councilor Goodwin suggest a community meeting between Rainier and the neighbors stating he believe they would want a good relationship with their neighbors and may not be aware of the issue and then might be willing to plant some additional trees or create a wall barrier. Councilor Goodwin felt that would be a good first step to working out a solution.

Vince Adams
809 Mountain View Road
Sweet Home OR 97386

Vince Adams introduced himself and stated he was unsure what was going on about the Sankey Park Concept Plan and why it was necessary that the City spend \$10,000 to have somebody come in and tell us how to build a park. Mr. Adams didn't understand why somebody from out of town would be brought in when the City has a Parks Department and a Public Works Department who could probably do the work.

Councilor Trask stated the Park Board has discussed the concept plan and a similar one was just completed for Strawberry Park. Councilor Trask said the presentation was open to the public as to what the public wanted to see in Strawberry Park. Councilor Trask stated he is not sure there is someone in town that has the ability to create a Park Concept Plan but after consideration, the Park Board recommended using University of Oregon students again for Sankey Park. Councilor Trask added the concept will include the BMX Track and all areas of Sankey.

Councilor Mahler stated the Strawberry Park Concept plan was a very professional plan and very well done. Councilor Mahler stated his feelings are that the money would be well spent.

Angela Clegg
1248 47th Avenue
Sweet Home OR 97386

Angela Clegg introduced herself and stated she is before Council on behalf of herself, and Park Board Members Andrew Allen and Nancy Patton. Ms. Clegg read a letter stating on Monday, June 20th the Park Board requested the resignation of Park Board Chair Jane Hazen which did not happen. The Park Board requested Council take action to remove Jane Hazen from her position as Chair and from the Park Board completely. The Park Board stated Jane Hazen has misrepresented the Park Board, in the community and on social media showing she did not have the best interest of the Board in a public setting; set up meetings, representing the Park Board without discussion or vote from a quorum of the Board; and stated the Board is not comfortable with Ms. Hazen's threatening an bully tactics of sending threatening emails and posting negative comments about the Park Board and its members on social media without facts, approval of City Council, or approval of Park Board members. Ms. Clegg presented the Council with a copy of the letter read during the Park Board meeting with copies of social media posts and emails from Ms. Hazen.

Ms. Clegg added that she joined the Board June 2015 and from that meeting until the meeting in December 2015 the

Board was very involved in planning community involvement at Strawberry Park. Ms. Clegg stated she did not print the meeting minutes but if you were to go back and review the minutes from 06/15/15, 07/20/15, 08/24/16, 09/21/15, 10/19/15, 11/16/15 and 12/21/15 it gives examples of the Park Board discussion about the Strawberry Park Concept Plan process. Ms. Clegg stated it was because of this feedback that the Park Board decided it would be a great process for Sankey Park as well.

Ms. Clegg stated Ms. Hazen started attending the Park Board meetings in November 2015 and that is when all of the progress started taking a different direction as noted in minutes of 1/18/16, 2/21/16 and 04/18/16. Instead of reviewing the process that took place before Ms. Hazen joined the Park Board, Ms. Hazen chose to start her own agenda and make accusations about a process that she was not involved in. The Park Board does agree with Ms. Hazen on the issue of better attendance, but is not comfortable with the threatening emails and social media post. Ms. Hazen has also posted on social media that the Park Board is doing its best to exclude the public, which Ms. Clegg stated is absolutely false. The Board is not comfortable with Ms. Hazen's representation of the Board of this community and they have asked for her voluntary resignation of which she refused. The Board is now asking the City Council to remove Ms. Hazen so the Board can begin to move forward again in a positive and friendlier way.

President Pro Tem Mahler asked the Board if there is any way that this matter can be resolved internally within the Park Board? Ms. Clegg stated they have tried. President Pro Tem Mahler asked for a yes or no answer, and Ms. Clegg answered no.

President Pro Tem stated Ms. Hazen was in the audience and he would respectfully give her a chance to speak if she would choose to.

Jane Hazen
341 8th Avenue
Sweet Home OR 97386

Jane Hazen introduced herself for the record and stated she is not prepared to address unfounded accusations from Ms. Clegg or others or any accusations of threats without legal counsel present. Ms. Hazen stated the facts of her service and contribution as Chair of the Park Board stand in true reflection of the time, expertise and patients she has committed to her responsibility as guided by SHMC 2.16.010 and Oregon Public Meeting and Public Records Law and the universally accepted Rules of Order.

President Pro Tem Mahler stated the Council has four options and one has been thrown off of the table which was to try to resolve this matter internally as a group. The Council's options are to completely disband the Park Board, terminate a member, or accept a resignation. President Pro Tem asked for guidance from City Attorney Snyder and then discussion by the Council.

City Attorney Robert Snyder stated he agreed with the options that were listed and stated the Council can take action on an issue that is not listed as an Agenda Item, however City Attorney Snyder stated the Council could put off a decision until the item is added to the Agenda at a future Council meeting. City Attorney stated the Council can suspend the Park Board which serves at the pleasure and service of the City Council.

Councilor Goodwin stated the Park Board has been doing valuable work and he didn't feel it would make sense to suspend the Park Board and it also didn't feel deferring the issue for two weeks made sense either. Councilor Goodwin stated the Council should just get to the bottom of the issue and make a decision so the Park Board can continue with their work.

Councilor Trask stated he has been involved in the Park Board for some time and stated if the Council makes the wrong decision they will not have a Park Board and there are things that need to get done before the summer is over.

Councilor Trask asked the Park Board if they could sit down and resolve the issue and it is his understanding that is not possible.

Jane Hazen stated she came on as Chair in January and at the time the attendance of the Board was an issue. Ms. Hazen stated she compiled a lot of information and realized the Board had been operating without a quorum and publishing minutes when only one or two Park Board members were attending. Her concern is that the Board was not in compliance with Public Law. Ms. Hazen stated she believes that nobody wants to come to an 8:30am Monday morning meeting.

Councilor Goodwin asked how many members are on the Board and was answered by staff that there are 5. Councilor Goodwin stated he has a letter signed by 3 members of a Board of 5 recommending what they think is best for the Board. Councilor Goodwin stated he appreciates what the Board does for the City and the recommendation of the Board is clear.

appreciates what the Board does for the City and the recommendation of the Board is clear.

Councilor Goodwin made a motion to remove Jane Hazen as a member of the Park Board with Councilor Trask seconding.

Councilor Underwood asked if what Ms. Hazen said is true, why were minutes distributed? City Manager Pro Tem Wurster stated moving forward staff has given direction for the Board not to proceed with the meeting if there is not a quorum and not to distribute minutes.

Councilor Mahler added that he and Mayor Gourley have recently had a discussion on combining some of the committees together such as the Park Board and the Tree Commission. He felt it may help with the quorum issue and could lessen the number of meetings.

Councilor Goodwin stated from what he has heard and read from the Park Board the issue is more about how an issue was addressed within the organization, then it has to do with what the issue is. Everybody wants to communicate effectively and everybody wants to comply with Oregon Meeting Laws stated Goodwin, but the real problem is functioning within this committee.

Councilor Goble stated he was at the June 20th meeting and it was his impression that the Board was not functioning at all.

Councilor Goodwin renewed his motion.

Theresa Brown stated Jane is very procedural. Ms. Brown thought that someone on the City Council might facilitate a discussion between Jane and the Park Board and go from there. Theresa Brown stated the Council needs to make a decision and the Board cannot remain dysfunctional, but that it takes efforts from both sides. Ms. Brown acknowledge that perhaps Ms. Hazen went the wrong way in her attempts to address issues but her heart was in the right place.

Theresa Brown
27919 Riggs Hill Road
Sweet Home Or 97386

Andrea Culy stated that she just met Ms. Hazen but she believes she is an asset because of her background. She added that she would be willing to join the board.

Andrea Culy
Ames Creek Rd
Sweet Home OR 97386

President Pro Tem Mahler stated it is important that folks step forward to serve on the Boards and Commissions and he appreciates everyone who does.

Jane Hazen stated at the Park Board meeting her and Mayor Gourley tried to work with the Park Board and suggested mediation but the Park Board said no. Ms. Hazen added she would work with Mayor Gourley as a mediator. Ms. Hazen stated she is opposed to the Council removing the only member of the Park Board with an attendance record of a year, which sends a message to every citizen in the community that says if you attend meetings and do your job and someone doesn't like you then you are out. Ms. Hazen added that the decision is not based on qualifications or attendance but if someone doesn't like the way you look or speak.

Councilor Goble added that he applauded Ms. Hazen's efforts and her education, but the key is communication. Councilor Goble stated he has approached Ms. Hazen and she was blatantly rude.

Ms. Hazen responded that she was already talking to someone else.

Angela Clegg stated the Board does agree that the attendance needs to be better. Ms. Clegg acknowledged that Ms. Hazen is very qualified, but added that the rest of the Board is qualified as well. Ms. Clegg said the issue is communication, not her skills, but the statements Ms. Hazen makes to the Council and on social media representing the Board without consent or discussion from the Board. The Board has never said they don't like Ms. Hazen, the problem is communication.

President Pro Tem asked the Board again if the matter can be resolved internally and the answer was no.

Councilor Trask said he was bothered that one person was willing to let the board disband. He said he has had the same experience with Ms. Hazen and was not able to communicate with her. Councilor Trask also brought up the residency rule adding that the Park Board does not require residence although he feels it should.

Councilor Goodwin stated the issue is how other issues were addressed adding he is confident that the individuals would have resolved this if they could have.

Councilor Trask stated he would be happy to sit down with Jane Hazen to discuss the issue anytime.

Councilor Goodwin renewed his motion to remove Jane Hazen as a member of the Park Board with Councilor Trask seconding. Question was called and the motion passed with 5 ayes, 0 opposed and 1 absent (Gourley) and 1 Vacant.

Request for Council Action – Resolution Adopting a Budget for 216-2017, Making Appropriations and Levying Taxes.

Finance Director Pat Gray stated the Budget Hearing has been the final step in the process in the 2016-2017 Budget process. The last step would be the adoption of the Resolution.

Councilor Goodwin stated he had concerns with the lack of funding in Parks and Law Enforcement. Councilor Goodwin asked how do we do additional funds?

CM Pro Tem Wurster answered the Council has the authority to amend the Budget by 10% in any category without having to go back to a Public Hearing process. Once the Budget is adopted and approved, the Council has the authority to have a supplemental Budget on July 1st. The Budget has to be approved by July 1, 2016 in order to spend money and conduct business.

Councilor Trask clarified that the July 12th meeting would be the time to bring up something the Council wanted to change in the Budget? CM Pro Tem Wurster stated Council could bring it up and request a Supplemental Budget which would require a Public Hearing process for formal amendments. The Council could also make a motion to suspend a project in the Budget at any time.

Councilor Trask stated he was concerned about the Railroad Depot on page 42.

PWD Adams stated the funding was intended for potential foundation on the Railroad Depot but during Budget discussion was to keep the \$30,000 for a project in parks. The money is just a carryover not for the Railroad Depot but for a potential park project.

President Pro Tem Mahler stated the Council needs to decide what to do with the Railroad Depot.

With no objection the item was moved to Legislation as Resolution No. 10 for 2016.

Request for Council Action – Certification of Eligibility to Receive State Sharing.

Finance Director Gray stated the City must certify to the State that we offer services such as water, wastewater and planning for the State to allocate their gas tax, cigarette tax,

and liquor revenue sharing.

With no objection the item was moved to Legislation as Resolution No. 11 for 2016 and Resolution No. 12 for 2016.

Request for Council Action – Reappointment to Library Board – Charlene Adams. City Manager Pro Tem introduced the Request for Council Action to reappoint Charlene Adams to the Library Board.

Request for Council Action – Filling of Police Officer Vacancy **Councilor Goble made a motion to appoint Charlene Adams to the Library Board with a four year term to expire 2020 with Councilor Trask seconding. Question was called and the motion passed with 5 ayes, 0 opposed and 1 absent (Gourley) and 1 Vacant.**

Request for Council Action – Filling of a Police Officer Vacancy Police Chief Jeff Lynn introduced the Request for Council Action explaining an officer has resigned leaving a vacant full time position. Chief Lynn has conducted the hiring process and has a job offer out to a local resident.

Councilor Goodwin made a motion to authorize City Staff to hire a police officer with established employment practices with Councilor Underwood seconding. Question was called and the motion passed with 5 ayes, 0 opposed and 1 absent (Gourley) and 1 Vacant.

Request for Council Action – Auditing Services for Fiscal Year 2015-2016 Finance Director Gray explained the City would like to continue the contract with Grove, Mueller and Swank for auditing services. FD Gray explained there is a small increase of \$1,000 to cover new reporting requirements.

Councilor Goodwin made a motion to enter into a one year contract with Grove, Mueller and Swank for auditing services in the amount of \$26,000 with Councilor Goble seconding. Question was called and the motion passed with 5 ayes, 0 opposed and 1 absent (Gourley) and 1 Vacant.

Roll Call Vote:

**Councilor Goble Aye Councilor Mahler Aye
Councilor Goodwin Aye Councilor Trask Aye
Mayor Gourley Ab Councilor Underwood Aye
Vacant**

Request for Council Auction - Authorizing the City Manager Pro Tem to Initiate the Process for Participation in the Public City Manager Pro Tem Christy Wurster stated the City currently offers its unrepresented management staff ICMA retirement options. As the City has been looking at opportunities to recruit a City Manager, staff wanted to

Employees Retirement System (PERS) for all Eligible Non-Represented Employees Hired on or After October 1, 2016.

pursue if offering the PERS retirement benefit would be a potential consideration for the Council. In order for staff to have the discussion and find out what the options are for PERS, it requires authorization from Council. This action would not put restrictions on the Council as far as retirement we offer, but allows staff to pursue and investigate what making that change would mean for future unrepresentative employees.

With no objections the item was moved to Legislation where it would be handled as Resolution No. 13 for 2016.

Request for Council Action – Request to approve Sankey Park Concept Plan

City Manager Pro Tem Christy Wurster explained the matter is coming back before Council based on conversation from the last City Council meeting. As a matter of history, this topic was sent back to the Park Board for review during the July 20th meeting, however due to the lack of a quorum the discussion was not held.

City Attorney stated if the Council chose to bring the item back it would be a Motion to discharge Park Board of the Sankey Park Design Concept Plan and have the City Council take the issue back for consideration.

Councilor Goodwin made a motion to discharge the Park Board of the Sankey Park Concept Plan and have the City Council take back the issue with Councilor Underwood seconding.

Councilor Underwood stated when he was on the Park Board they had discussion in November and at that time it was the recommendation of the Board to approve the concept plan. Councilor Goodwin stated he thought it could go back to the Park Board for their recommendation.

PW Director Adams added that the concept of having a concept plan done at Sankey Park was discussed in the November meeting of the Park Board primarily because the topic came up with concern about safety within Sankey Park. The Park Board made a recommendation to the Public Safety Committee and was discussed during that committee meeting in December 2015. The recommendation was to move forward with the concept plan for Sankey utilizing the same firm they used for Strawberry Park which was the University of Oregon - using student interns to come into the community, hear from the community as to what the community wants for the park and then take that information back and create a report and

conceptual drawing of what it might look like, then put those concept visuals in front of the community and formalize with a capital improvement recommendation and document the City can work off of. PWD Adams stated he had talked with the U of O and this Scope of Work and dollar amount would be good through the end of June to allow for the conversation.

Councilor Goodwin stated this is time sensitive and stated if the Council doesn't make a decision today, then the project will not likely happen this summer.

Councilor Trask added that the Park Board has already recommended to us what they wanted to do.

Councilor Underwood asked what has happened to Strawberry Park since the Strawberry Park Concept Plan was completed. Councilor Goodwin answered that there have been funds allocated in the 2016-2017 Budget for Strawberry Park and we are working towards developing that plan.

Councilor Goble asked why the Concept Plan was needed and if we couldn't do that work ourselves. Councilor Goodwin agreed stating that they could have the public meetings themselves.

Theresa Brown

Theresa Brown asked what metrics are used to measure the outcome of the concept plan.

Carrie Jiles
915 12th Avenue
Sweet Home OR 97386

Carrie Jiles stated that Sankey Park needs attention. She added there is equipment broken and missing.

Jennifer Bellville
300 W Holley Rd
Sweet Home OR 97386

Jennifer Bellville stated there is confusion on social media on what the money is actually being spent on. The perception is that it is a survey.

Angela Clegg

Angela Clegg stated there was discussion in several Park Board meetings and also mentioned in the Park Master Plan that a Concept Plan was needed for Sankey Park.

Maryann Biteman
945 14th Avenue
Sweet Home OR 97386

Maryann Biteman stated she is the newest member of the Park Board and she agreed with Nancy Patton and Angela Clegg to move forward with the Concept Plan.

Councilor Goodwin made a motion to discharge the Park Board of the Sankey Park Concept Plan and have the City Council take back the issue with Councilor

Underwood seconding. Question was called and the motion passed with 5 ayes, 0 opposed and 1 absent (Gourley) and 1 Vacant.

Councilor Goodwin made a motion to approve the Sankey Park Concept Plan with the University of Oregon with Councilor Trask seconding. Question was called and the motion passed with 3 ayes (Mahler, Trask, Goodwin), 2 opposed (Underwood, Goble) and 1 absent (Gourley) and 1 Vacant.

Roll Call Vote:

Councilor Goble	Nay	Councilor Mahler	Aye
Councilor Goodwin	Aye	Councilor Trask	Aye
Mayor Gourley	Ab	Councilor Underwood	Nay
Vacant			

Legislation

Resolution No. 10 for 2016- A Resolution Adopting a Budget for 2016-2017, Making Appropriations and Levying Taxes.

City Manager Pro Tem Wurster read by title only Resolution No. 10 for 2016 – A Resolution Adopting a Budget for 2016-2017, Making Appropriations and Levying Taxes.

Councilor Goodwin made a motion to approve Resolution No. 10 for 2016, A Resolution Adopting a Budget for 2016-2017, Making Appropriations and Levying Taxes with Councilor Trask seconding. Question was called and the motion passed with 5 ayes, 0 opposed and 1 absent (Gourley) and 1 Vacant.

Roll Call Vote:

Councilor Goble	Aye	Councilor Mahler	Aye
Councilor Goodwin	Aye	Councilor Trask	Aye
Mayor Gourley	Ab	Councilor Underwood	Aye
Vacant			

Resolution No. 11 for 2016 – A Resolution Declaring the City's Election to Receive State Revenues.

City Manager Pro Tem Wurster read by title only Resolution No. 11 for 2016 – A Resolution Declaring the City's Election to Receive State Revenues.

Councilor Goodwin made a motion to approve Resolution No. 11 for 2016, A Resolution Declaring the City's Election to Receive State Revenues with Councilor Underwood seconding. Question was called and the motion passed with 5 ayes, 0 opposed and 1 absent (Gourley) and 1 Vacant.

Resolution No. 12 for 2016 – A

City Manager Pro Tem Wurster read by title only Resolution

Resolution No. 12 for 2016 – A Resolution Certifying the City Provides Four or More Services in Order to Receive State Revenues.

City Manager Pro Tem Wurster read by title only Resolution No. 12 for 2016 – A Resolution Certifying the City Provides Four or More Services in Order to Receive State Revenues.

Councilor Goodwin made a motion to approve Resolution No. 12 for 2016, A Resolution Certifying the City Provides Four or More Services in Order to Receive State Revenues with Councilor Trask seconding. Question was called and the motion passed with 5 ayes, 0 opposed and 1 absent (Gourley) and 1 Vacant.

Resolution No. 13 for 2016 – A Resolution Authorizing the City Manager Pro Tem to Initiate the Process for Participation in the Public Employees Retirement System (PERS) for all Eligible Non-Represented Employees Hired on or After October 1, 2016.

City Manager Pro Tem Wurster read by title only Resolution No. 13 for 2016 – A Resolution Authorizing the City Manager Pro Tem to Initiate the Process for Participation in the Public Employees Retirement System (PERS) for all eligible Non-Represented Employees Hired on or After October 1, 2016

Councilor Goodwin made a motion to approve Resolution No. 13 for 2016, A Resolution Authorizing the City Manager Pro Tem to Initiate the Process for Participation in the Public Employees Retirement System (PERS) for all eligible Non-Represented Employees Hired on or After October 1, 2016 with Councilor Trask seconding. Question was called and the motion passed with 5 ayes, 0 opposed and 1 absent (Gourley) and 1 Vacant.

Council Reports

Councilor Goodwin asked the states on the vacancies at Public Works and directed staff to advertise for the new position approved in the Budget as soon as possible.

Councilor Goodwin asked for an update on applications for the Council Vacancies and staff reported one application had been submitted.

Councilor Goodwin asked for an update on the City Manager Pro Tem hours on July 12, 2016 for possible increase if needed.

Councilor Goodwin asked for research on the Fence Permit fee which he thought was removed and no longer required.

Committee Reports:

Administration & Finance

Councilor Mahler reported there will be an Administration and Finance meeting on July 12 following City Council.

Property Committee

None

Public Safety

Councilor Trask announced a Public Safety Committee

by July 12th for review.

City Manager Pro Tem Wurster stated she has received the Operating Agreement for the Sweet Home Chamber of Commerce for the amount adopted in the 2016-2017 Budget. City Manager Pro Tem Wurster stated she anticipated signing the agreement after July 1st.

City Manager Pro Tem Wurster requested an Executive Session for Labor Negotiations, two Executive Sessions were scheduled for July 6th, one for General labor at 6pm and the second for the Police Bargaining unit at 7pm.

Department Directors Reports:

Finance Director

Finance Director Gray handed out the site assessment and appraisal report to the Council on the potential new City Hall property. FD Gray also submitted an email from Hank Berg. FD Gray asked for an Administration and Finance meeting after the Mayor returns on July 7th. FD Gray stated the site assessment on Phase I found no issues with the property. The appraisal came in at \$780,000 and was anticipated at \$1.3 Million upon completion of the building. FD Gray announced she will upload both reports to the City website. FD Gray stated in an email, Hank Berg brought up some concerns and suggested a title report. Mr. Berg is a retired surveyor.

Library Director

Library Services Director (LSD) Rose Peda stated with the adopting of the 2016-2017 Budget the Library will be increasing their hours. LSD Peda announced 196 children have participated in the Summer Reading Program so far, each received a free library card and free book.

Planning Services
Manager

Public Works Director Mike Adams stated the PAC that was formed as part of the grant from the Oregon Department of Land Conservation and Development (DLCDC) is about to hold their first meeting. It was noted that Mayor Gourley and Councilor Mahler have been identified as Council Representatives in the PAC.

Police Chief

Police Chief Jeff Lynn stated the Police Department, Fire Department and City Public Works are preparing for the parade and fireworks during the upcoming Sportsman Holiday weekend. Chief Lynn also stated the Jamboree's application has been submitted and will be before Council soon. Chief Lynn stated the City Emergency Management Group is working to update the local resource list and NIMS compliance.

Public Works

None

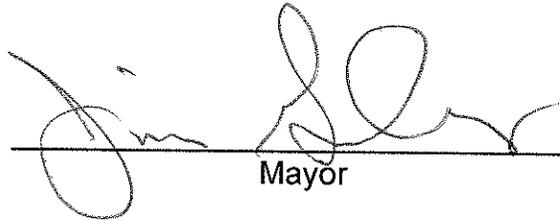
City Attorney

City Attorney Robert Snyder stated he would have the draft Marijuana Measures to the Council in July. He reminded the Council of the Public Safety Committee meeting following this meeting.

Adjournment:

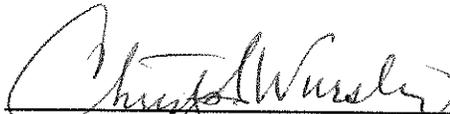
With no further business the meeting adjourned at 10:17 p.m.

The foregoing is a true copy of the proceedings of the City Council at the June 28, 2016 regular City Council Meeting.



Mayor

ATTEST:



City Manager – Ex Officio City Recorder
for town