

SWEET HOME CITY COUNCIL  
MEETING MINUTES

July 26, 2016

Mayor Gourley called the meeting to order at 7:30 p.m. in the City Hall Annex. The Pledge of Allegiance was given.

Staff Present: City Manager Pro Tem Christy Wurster, City Attorney Robert Snyder, Finance Director Pat Gray, Library Services Director Rose Peda, Police Chief Jeff Lynn, Public Works Director Mike Adams, and Recording Secretary Julie Fisher

Registered Visitors: Dean LeBret and Family, Don Sullivan and Family, Carol Moffet, Brock Moffet, Bob Dalton, Dustin Pomeroy, Antonio Gisbert, Katrina Crabtree, Lisa Gourley, Hank Berg, Bill Matthews, Theresa Brown, Pam Barbee, Connie DeBusschere, Elisha Wilson, Melanie Hart, Trish and Jeff Rice, Laci Hegge, Cindy Rice, Tim and Gina Riley, Norm Sharp, Molly Laycock, Lauren Morrelli

Media: Sean Morgan, The New Era

Roll Call:	Councilor Gerson	P	Councilor Mahler	P
	Councilor Goble	P	Councilor Trask	P
	Councilor Goodwin	P	Councilor Underwood	P
	Mayor Gourley	P		

Approval of City Council Meeting Minutes: **Councilor Mahler made a motion to approve the July 12, 2016 Special City Council Meeting Minutes, July 12, 2016 Regular City Council Meeting Minutes and July 13, 2016 Special City Council Meeting Minutes as submitted with Councilor Goodwin seconding. Question was called and the motion passed with 7 ayes, 0 opposed, and 0 absent.**

Old Business: Wood Destroying Organism Inspection, 3225 Hwy 20, Sweet Home, OR 97386

Finance Director Pat Gray introduced the Wood Destroying Organism Inspection Report from Inspections Unlimited for 3225 Highway 20, Sweet Home, OR 97386. Finance Director Gray stated that the report noted that the vapor barrier and gutters need replaced. FD Gray handed out an addendum of the Foundation Evaluation.

Councilor Gerson stated the vote to continue the purchase of the property was contingent on the Wood Destroying Organism Inspection Report. Councilor Gerson was concerned that mold was not addressed in the report and the mention of water in the crawl space. City Attorney Snyder stated the water in the crawl space will be addressed with the vapor barrier. Councilor Gerson asked if the building will be environmentally safe for people. Councilor Trask stated water in the crawlspace is not unusual and Councilor Goodwin noted that surrounding area is known to be wet.

Mayor Gourley added that the signing for the purchase took place today. Finance Director Gray noted the electronic transfer of funds would occur on July 27.

Recognition of Visitors & Hearing  
of Petitions

None

New Business:

Presentation – American  
Federation of State, County and  
Municipal Employees (AFSCME)

Tim Riley  
Patricia Rice

Trish Rice and Tim Riley of the Local AFSCME Union introduced themselves. Trish Rice is the President and Tim Riley is the Vice President. Mr. Riley stated he appreciates the time and energy the Council puts into the City and the work they are doing. Mr. Riley read from a prepared statement acknowledging his appreciation of the Council direction of moving forward rather than waiting till things get better. Mr. Riley stated he feels chronic underinvestment is hurting the City and spoke of examples with insufficient infrastructure and stated that trying to save money in the short term ends up costing the city over the long term. Mr. Riley stated that many employees are within 3-6 years from retirement and many other staff has moved on to other cities with higher compensation and less responsibilities. Mr. Riley added that they greatly appreciated the Recognition Pay that will be available to those who obtain additional certification needed in the department. Mr. Riley mentioned the cost to the City to replace workers if the City finds itself without staff adding that experience pays and retaining employees will pay for the City. Mr. Riley asked that Council step up and takes the needed measures.

Patricia Rice thanked the Council for the opportunity to present.

Request for Council Action –  
Public Address System –  
Downtown Lounge

Police Chief Lynn introduced the Request for Council Action for a Public Address System Permit explaining that any noise that may travel over 1,000ft requires approval by the City Council. The request received by Downtown Lounge is for 07/28/16, 07/29/16 and 07/30/16 from 8pm until 2am each day. Chief Lynn noted in the past similar events have been held and the same time and location with a PA Permit ending time of 12:00am (Midnight). Chief Lynn suggested the permit for this year also end at midnight and added that there was one noise complaint last year.

Chief Lynn stated that Chewy's has an approved permit which does not go beyond the 1,000 ft. restriction and ends at midnight.

**Councilor Mahler made a motion to approve the Application for the Public Address System on the listed dates from the times of 8:00pm until 12:00AM (Midnight) with Councilor Gerson seconding.**

#### **Discussion from the Council**

Councilor Goodwin stated there is no restrictions stated on the permit and asked how far is the limit?

Mayor Gourley stated the speaker direction will also have an effect.

Chief Lynn stated during the Jamboree, he conducts decibel checks and thought future permits could state a decibel level equal to the Jamboree and not more.

Councilor Goodwin stated it would be good to include decibel limits on future permits.

Gina Riley  
Nandina Watch Group Rep

Gina Riley stated she represented the Nandina Watch Group and they are able to tolerate the sound until Midnight, but not after.

Jeff Rice  
39415 Plagman Drive  
Lebanon, OR 97355

Jeff Rice stated decibel metering is a standard with permits in Portland.

**Mayor Gourley stated there is a motion on the floor and a second. The question was called and the motion passes with 7 Ayes, 0 Opposed and 0 Absent.**

Request for Council Action –  
Linn County – Sweet Home Peer  
Court IGA

Chief Lynn introduced the Request for Council Action for the Peer Court Intergovernmental Agreement between Linn County and the City of Sweet Home. Chief Lynn stated that Peer Court has been going on in Sweet Home since 2009. Chief Lynn explained the program is for a peer on peer review of non-violent juvenile offenses.

**Councilor Goodwin made a motion to move the item to Legislation where it would be handled as Resolution No. 16 for 2016 with Councilor Underwood seconding. With no objections the item was moved to Legislation as Resolution No. 16 for 2016.**

Request for Council Action –  
Presentation on Retirement  
Benefits

Finance Director Pat Gray introduced the Request for Council Action on the Oregon Public Service Retirement Plan Coverage Agreement explaining the City Council had asked staff to research the potential of offering the PERS

retirement benefits to all eligible non-represented employees hired on or after October 1, 2016. FD Gray stated that she did not have a recommendation to Council. Finance Director Gray reviewed some of the differences between the two plans noting that ICMA non-union-represented employees are vested at the time they are hired, where PERS employees have a 5 year waiting period. ICMA employees can manage their own retirement investments, while PERS manages the employees' investments. In addition to the City's required employer contribution, the City pays the 6% employee contribution for PERS employees. For ICMA non-represented employees, the City currently contributes 15.7% while the employee pays 1%. FD Gray added the City contributes 12% for the General Union employees also in ICMA. PERS Employees can retire at 58, 60, or 65 depending upon their eligibility, ICMA employees are 70 ½, or age 59 with an ICMA 457. PERS rates are established by the Legislature and can change dramatically every 2 years while the ICMA rate is determined by the City and can be held as a static cost over many years.

Finance Director Gray explained if the City elects to expand participation into PERS; all future non-represented employees would be required to receive PERS benefits. The expansion would affect the PERS Tier 1/ Tier 2 rates and end up costing the City more money for retirement benefits in the Police Department Budget.

Finance Director stated there is a draft Retirement Plan that was for fact finding purposes only and is not a commitment. Councilor Goodwin asked what City employees this could affect. City Manager Pro Tem Christy Wurster explained that it would affect the new City Manager, the Planner and eventually all new hires as Department Heads change.

Councilor Goodwin asked which option seems better. Finance Director stated that employees like the ICMA and being able to control their own investments as opposed to State controlled PERS. FD Gray added that ICMA stays with you, but with PERS you are not invested you only "pick up" 6%, unless they should go to another PERS employee and could continue with PERS.

City Manager Pro Tem stated PERS rates are controlled by the Legislature and is mandatory with the 6%. With ICMA, over time those benefits could be negotiated and changed. The ICMA benefit package is a very attractive retirement plan for out of state candidates for the City Manager position. CM Pro Tem stated that most of the Cities in Oregon offer PERS but it would cause an increase in the rate for the Police Department. City Manager Pro Tem Wurster recommended no decision and bring it back to

review if it will make a difference in the recruitment.

**Councilor Goodwin made a motion to table the item Oregon Public Service Retirement Plan Coverage indefinitely with Councilor Gerson seconding. Question was called and the motion passed with 7 Ayes, 0 Opposed and 0 Absent.**

Request for Council Action –  
National Night Out Against Crime

Police Chief Lynn introduced the Request for Council Action for the National Night Out Against Crime. On August 2, 2016 the Sweet Home Police Department is facilitating observance of National Night Out Against Crime to encourage neighborhood groups to meet with and get to know their neighbors. Mimosa Circle would like to host the event in their neighborhood. Chief Lynn explained other local neighborhoods will be celebrating and honoring National Night Out Against Crime on July 21<sup>st</sup>, 2016 in conjunction with the Jim Bean Memorial Safety/Crime Prevention Fair.

**Councilor Goodwin made a motion to move the item to Legislation as Resolution No. 17 for 2016 with Councilor Mahler seconding. With no objection, the item was moved to Legislation as Resolution No. 17 for 2016.**

Mayor Gourley asked for Council Representation at the event.

Request for Council Action –  
Municipal Maintenance  
Parks/Public Works Position

Public Works Director Adams introduced the Request for Council Action for the Municipal Maintenance Worker Solicitation. Director Adams explained due to the recent adoption of the Operating Budget for 2016-17 Fiscal Years there is a new Municipal Maintenance Worker position within the Public Works Department. Funding for the new position would be 50% parks and 50% spread from utility funds.

**Councilor Goodwin made a motion to authorize city staff to hire (1) Municipal Maintenance Worker, through established employment practices, as requested in the recently Adopted Operating Budget. This position to be funded 50% in General Fund – Parks and the balance split evenly between the Water, Wastewater, and Street Gas Tax Funds with Councilor Goble seconding. Question was called and the motion passed with 7 Ayes, 0 Opposed and 0 Absent.**

Request for Council Action –  
Water and Wastewater User

Public Works Director Adams introduced the Request for Council Action to establish criteria for Water and

## Rates

Wastewater User Rates. PWD Adams was requesting Council identify the debt ratio, depreciation percentage, and the amount of residential consumption base charge levels to be changed, if any, so an official Water and Wastewater Utility user rate structure for fiscal year 2016-2017 can be established. PWD Adams included for Council review possible rate options that were discussed during the February 24, 2016 Work Session and additional options discussed during the April 13, 2016 work session. Variations of all options included Depreciation levels at 100%, 50%, 0%, Inclusion of water for Residential Customers in base rate at various levels including 400cf, 300cf, 200cf, 100cf and none. The Debt Ratio generally stayed at 1.25% in all scenarios. PWD Adams stated the User Rate Revenue assuming 100% depreciation and 1.25% debt ratio coverage is accounted for in the 2016-2017 adopted operating budget documentation. PWD Adams stated that catching up on the utility after not collecting will be difficult and his recommendation was for now, to continue including 400cf in the base rate, full debt ratio and 100% depreciation, but asked for guidelines from the Council on what they would want to have brought back at the next meeting for approval.

Councilor Goble thought the average user was around 325cf. PWD Adams stated that most people use from 800cf to 300cf of water and Councilor Underwood stated the average was 600cf.

Councilor Goodwin stated the vast majority of consumers use more water in the summer than the winter. Those users are washing their cars; they are playing in the sprinkler and watering their gardens. Councilor Goodwin would like to see us getting back to an economic normalcy, taking away the sticker shock by paying a little more in the winter and less in the summer. Councilor Goodwin stated the water does not cost the City anything but we charge a fortune for something that is free to us. Councilor Goodwin suggested instead, dropping the commodity charge comparable to other cities and not subsidize low water users at the cost of anyone who does use water. Councilors Goodwin stated it is not unpractical to add a well to city property for water because of the high rates and stated people are doing just that. Councilor Goodwin stated it doesn't have to be that way that he can restructure the rates so that most may see a \$20 increase in the winter, but an actual decrease in the summer.

Councilor Goble stated he felt the 300cf, 25% depreciation

and 25% debt ratio is his preference.

Mayor Gourley stated if you use less than 900cf, you will pay more with the rate increases that are proposed by Councilor Goodwin, then people that are using over that amount. People using 1200cf would be paying less, but those using 200cf would be paying substantially more. PWD Adams stated depending on which alternative was chosen.

Councilor Goodwin stated the first step is to decide how much the City wants to collect. He stated that number should be set without worrying about the rate structure. Then rate structure should be discussed as a matter of policy. Councilor Goodwin stated as a matter of policy, the City made a decision 20 years ago to subsidize low water users at the cost of high water users and that policy has had disastrous effects on the water rates in Sweet Home.

Theresa Brown  
27919 Riggs Hill Rd  
Foster, OR 97345

Theresa Brown said it is not a bad thing to incentivize people to not use water and to reward those who don't use a lot of water. Ms. Brown added that water is never free.

Councilor Goodwin stated that the City of Sweet Home has water rights that are vastly more than we could ever use. Councilor Goodwin stated it is extremely cheap for the City to get water. He said the City can make the choice to punish people for using water and continue to subsidize low water users. Councilor Goodwin added that he would like to have a city where the grass is green and the gardens grow, where kids play in the sprinklers.

Mayor Gourley stated all of the options that the Council has asked for have been included in the packet; these are the options that the Council has requested.

Councilor Gerson asked if 100% depreciation was in the Budget. PWD Adams stated it was assuming 100% depreciation and 1.25% debt ratio knowing that it was just a starting point.

Councilor Goodwin stated he was in favor of a rate decrease but the council will need to decide if they want 100% or 50% depreciation, but it will be painful to the customers at \$14.35 increase.

Mayor Gourley stated we have to stay with the 1.25 debt ratio. The depreciation could be set at 0, 50% or 100%. Mayor Gourley stated they have already worked out several

rate scenarios. If the Council wants to do something other than the options they have already asked for, they will need to go back to a work session.

Councilor Goodwin stated he is proposing to decrease the steepness of the commodity charge. He added the users that will see the biggest increase are the ones that have been subsidized for the last 20 years. He stated you can't undo the subsidy without hurting the ones that have been benefitting from it. Councilor Goodwin stated he genuinely believes the City will sell more water as we decrease the price of water, and the City will be able to lower the rate again in a year or two as the sales continue to increase. Councilor Goodwin stated the use of water is not a proxy for wealth and we need to make water more affordable to the people. Council Goodwin stated CH2MHill in the contract provides additional water at no additional cost, so it literally does cost nothing. Councilor Goodwin added that if we use enough additional water, they will charge us a little more, but the cost is almost nothing.

Councilor Underwood stated the motion by Councilor Goodwin will raise rates for a family by \$24.62 per month for water in the pipe and that will take food out of the fridge.

**Councilor Goodwin made a motion to set the rates using 100% depreciation, 1.25% debt ratio and including 300cf in the rate with Councilor Goble seconding. Motion failed with 3 Ayes, (Trask, Goble, Goodwin,) 4 Opposed (Underwood, Mahler, Gourley and Gerson)**

**Councilor Goodwin made a motion to set the rates using 50% depreciation, 1.25% debt ratio and include 400cf in the rate.**

**Motion died for a lack of a second.**

Councilor Underwood requested a work session

PWD Adams requested the Council consider moving forward for now collection 50% depreciation, 12.5% debt ratio for this one year and keeping it at 400cf, the total combined increase is about \$3.14. This would allow collection of enough revenue to at least maintain in the black and collecting some money for debt ratio.

Mayor Gourley set a Work Session to review the Utility Rates for August 22, 2016 at 6pm. The Council will email

PWD Adams any additional scenarios they want to review during the work session.

Request for Council Action –  
Ballot Measure on Marijuana Ban

City Attorney Snyder introduced the Request for Council Action for the Ballot Measures on Marijuana Ban stating that the Resolutions and Ballot Titles are prepared to start the process so that the public can vote on whether or not to ban certain marijuana activities in Sweet Home in the November 8, 2016 general election. City Attorney Snyder explained the process and timeline once the resolutions are passed by the City Council to the deadline to the County for the election on November 8, 2016. The Explanatory Statement for the voter's pamphlet is included as Exhibit 2.

Dustin Pomeroy  
42695 North River Drive  
Sweet Home, OR 97386

Dustin Pomeroy introduced himself and stated that there has been over \$265,000,000 collected in the State of Oregon for recreational marijuana sales. Mr. Pomeroy stated that if the City was to tax the existing shop in Sweet Home then it would bring in a five digit number. Mr. Pomeroy stated the shop currently turns away more patients than they serve.

Teresa Brown  
27919 Riggs Hill Rd  
Sweet Home, OR 97386

Theresa Brown questioned the word "certain" in the Ballot Title. City Attorney Snyder explained prohibiting "certain" brings out the fact that all dispensaries will not be prohibited. This does not affect the dispensary that is already here.

Lisa Gourley  
3441 Juniper St.  
Sweet Home, OR 97386

Lisa Gourley suggested using the term "all new" instead of "certain".

**Councilor Goodwin made a motion to move the item to Legislation to be handled as Resolution No. 18 for 2016 and Resolution No. 19 for 2016 with Councilor Mahler seconding. With no objections, the item was moved to Legislation as Resolution No. 18 for 2016 and Resolution No. 19 for 2016.**

Quarterly Budget Update and  
Review of Expenditures

Finance Director Pat Gray reviewed the Budget Overview with the Council. The Council was provided with the January – March 2016 Budget Overview and there were no questions. Finance Director reviewed the April – June 2016 Budget Overview noting the ending balance in the General Fund to be (\$1,329,812.94) a difference of \$353,657.94 from the Budget. FD Gray noted the Public Safety Ending Balance to be (\$1,310,914.49) a difference of \$46,183.49 from the Budget. Finance Director Gray noted the Water Fund is short (\$16,896.70) from the carry over with

(\$254,271.30) in the Ending Fund Balance and the Wastewater Fund short \$500,000 on revenue. FD Gray noted that the State Gas Tax Street Fund still has 2 months of revenue coming explaining the (\$6,647.33) difference. FD Gray reviewed a 2015 vs 2016 comparison of Major Funds for Public Safety, Library, Water Fund and Wastewater Fund.

The final item reviewed was the Bank Reconciliation as of July 1, 2016. City Manager Pro Tem Wurster explained the City Manager has the authority over the budget but that the oversight is by Council. For transparency, it is brought forward in public session. The consensus of the Council was to continue to bring forward in public session the Bank Reconciliation. FD Gray explained the second meeting of each month she will bring forward the Bank Reconciliation and the Budget Update as well as at the end of each quarter.

#### Options for Combining Boards and Committees.

Mayor Gourley suggested options on combining boards and committees such as the Administration and Finance Committee with the Property Committee, The Park Board and Tree Commission, The Council of Governments and the Area Commission on Transportation, and the Traffic Safety Committee with the Public Safety Committee. Mayor Gourley asked what step would be needed to move forward. City Attorney Robert Snyder stated the first step would be to contact the Boards and Committees that would be combining to get their input. City Attorney stated that several would require Ordinance revision.

Mayor Gourley asked each Councilor to talk to the committees and boards they are assigned to during the next meetings. Mayor Gourley feels that combining the boards and committees would help solve the quorum issues that some of the groups have had and minimize the number of meetings the Councilors have to attend.

#### Legislation

Resolution No. 16 for 2016 – A Resolution Concerning Peer Court Intergovernmental Agreement between Linn County and the City of Sweet Home.

City Manager Pro Tem Wurster read by title only Resolution No. 16 for 2016 – A Resolution Concerning Peer Court Intergovernmental Agreement between Linn County and the City of Sweet Home

**Councilor Goodwin made a motion to approve Resolution No. 16 for 2016, A Resolution Concerning Peer Court Intergovernmental Agreement between Linn County and the City of Sweet Home with Councilor Underwood seconding. Question was called and the motion passed with 7 Ayes, 0 Opposed**

Resolution No. 17 for 2016 – A Resolution Concerning Street Closures and Restrictions.

City Manager Pro Tem Wurster ready by title only Resolution No. 17 for 2016 – A Resolution Concerning Street Closures and Restrictions.

**Councilor Goodwin made a motion to approve Resolution No. 17 for 2016, A Resolution Concerning Street Closures and Restrictions with Councilor Mahler seconding. Question was called and the motion passed with 6 Ayes, 0 Opposed, and 1 Abstain (Gerson)**

Resolution No. 18 for 2016 – A Resolution Approving Referral to the Electors of the City of Sweet Home the Question of Banning Medical Marijuana Dispensaries within the City of Sweet Home.

City Manager Pro Tem Wurster ready by title only Resolution No. 18 for 2016 – A Resolution Approving Referral to the Electors of the City of Sweet Home the Question of Banning Medical Marijuana Dispensaries within the City of Sweet Home.

**Councilor Goodwin made a motion to approve Resolution No. 18 for 2016 – A Resolution Approving Referral to the Electors of the City of Sweet Home the Question of Banning Medical Marijuana Dispensaries within the City of Sweet Home with Councilor Mahler seconding. Question was called and the motion passed with 5 Ayes (Goodwin, Underwood, Mahler, Goble, Trask) and 2 Opposed (Gerson, Gourley)**

Resolution No. 19 for 2016 – A Resolution Approving Referral to the Electors of the City of Sweet Home the Question of Banning Marijuana Processing Sites, Marijuana Producers, Marijuana Retailers within the City of Sweet Home.

City Manager Pro Tem Wurster ready by title only Resolution No. 19 for 2016 – A Resolution Approving Referral to the Electors of the City of Sweet Home the Question of Banning Marijuana Processing Sites, Marijuana Producers, Marijuana Retailers within the City of Sweet Home.

**Councilor Goodwin made a motion to approve Resolution No. 19 for 2016 – A Resolution Approving Referral to the Electors of the City of Sweet Home the Question of Banning Marijuana Processing Sites, Marijuana Producers, Marijuana Retailers within the City of Sweet Home with Councilor Mahler seconding. Question was called and the motion passed with 7 Ayes and 0 Opposed.**

## Council Reports

Councilor Goodwin stated that he wanted to thank Councilor Trask and Councilor Mahler for their noteworthy efforts towards the purchase of a building for City Hall which Councilor Goodwin believes will save the City millions of dollars in the long term.

Councilor Goodwin said the Council has been very busy and meetings have been long. Councilor Goodwin suggested

moving the time forward which would mean an Ordinance change of section 2.10.010. Mayor Gourley stated he would like public input on the issue. Councilor Underwood, Goble, Mahler, Gerson, Trask and Goodwin were all in favor of a 6:30pm start time. Mayor Gourley asked that the item be added to the Agenda for the next City Council meeting as a topic of discussion and public input.

Councilor Gerson stated she attended the South Santiam All Lands Collaborative (SSALC) meeting and Sweet Home is still in the running to be able to provide a National Christmas Tree.

*Committee Reports:*

- |                          |   |
|--------------------------|---|
| Administration & Finance | Mayor Gourley stated the Administration and Finance Committee met to discuss changes in Investments. Mayor Gourley added that no changes were made and the Committee is waiting for more information. |
| Property Committee       | Councilor Trask suggested the Committee meet soon, Mayor Gourley set a Property Committee meeting for August 9, 2016 immediately following City Council.  |
| Public Safety            | None  |
| Public Works             | Councilor Mahler announced a Work Session to review Utility Rates on August 22, 2016.   |

*City Boards/Committees:*

Chamber of Commerce

<i>Katrina Crabtree Executive Director Sweet Home Chamber of Commerce and Visitors Center</i>	Katrina Crabtree announced Shari Gregory will be moving back into the former Jamboree office on Main Street and will host an afterhours on July 27 <sup>th</sup> at 5:30pm
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Fire District	None
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Park Board	Councilor Trask announced the Park Board elected Angela Clegg as Chair and are looking at a possible new time for the Board to meet. The Board is encouraging youth participation and looking at the possibility of adding youth advisory members.
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Traffic Safety	Councilor Trask announced the Traffic Safety Meeting was cancelled.
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Tree Commission                      Councilor Goodwin stated the Tree Commission's meeting was cancelled due to lack of a quorum.

Y.A.C.                                      None

*Regional Boards/Committees:*

Area Commission on Transportation (ACT)                      Councilor Goodwin stated the Hwy will be closing east of Sweet Home for approximately 2 full months. Councilor Goodwin also stated there is Federal Funding available for emergency management and that may be something that the City looks into. Chief Lynn stated the Emergency Management Team is meeting next month and will hear a presentation from a group interested in projects utilizing the same funding.

COG    None

Solid Waste Advisory Council (SWAC)                      None

Ad Hoc Committee/Community Health Care                      Bob Dalton introduced himself and thanked the Council for their support of the Community Health Care Committee. Mr. Dalton stated he is impressed with the dedication of the committee. Mr. Dalton stated they are on schedule for the Community Health Fair planned for August, 20, 2016 from 10am until 2pm at the Sweet Home High School. 25 vendors have been confirmed as well as 10 vendors from the Farmer's Market. Mr. Dalton stated he met with Ralph Brown and toured the school facility. Mr. Dalton thanked Finance Director Pat Gray for adding the event to the City of Sweet Home Wellness Webpage. Mr. Dalton stated there have been several vendors that have removed themselves from the event and asked that Council work on the negative image that is perceived outside of Sweet Home and asked that each put their best foot forward in an effort to change the negative image. Mr. Dalton challenge the Council as City Leaders, to have a presence at the Community Health Fair and suggested they event participate with a booth. Mr. Dalton stated Backpack Program will kick off at 8am followed by a Health Walk at 9am. The Fair will start at 10am. Councilor Trask added that he appreciates that Samaritan has focused the event for the community and not promoting Samaritan Health.

Mayor's Report                              Mayor Gourley recapped the events that went on over the annual Sportsman Holiday weekend. Mayor Gourley stated

Councilors can expect phone calls from the public regarding the Jamboree that will happen this weekend.

City Manager's Report

City Manager Pro Tem Wurster updated the Council on the City Manager recruitment process noting that four applications have been received so far. CM Pro Tem Wurster stated she is preparing evaluation criteria and potential interview questions and asked what the Council would like as far as their involvement on those questions. The consensus from the Council was they would like to preview the questions as a group and be able to add additional questions as needed.

City Manager Pro Tem Wurster stated a Bargaining Session has been scheduled for August 8<sup>th</sup> and it is anticipated an Executive Session will need to be scheduled following that meeting.

Department Directors Reports:

Finance Director

None

Library Director

Library Services Director (LSD) Rose Peda wanted to thank the Summer Reading Program Community Sponsors including A&W, Comcast, Dairy Queen, Figaro's, Friends of the Library, McDonalds, Oregon College Savings Plan, Oregon State Fair, Oregon State Library-Ready to Read grant, Subway, Sweet Home Elks Lodge. LSD Peda stated the program will wrap up on July 27, 2016.

LSD Peda thanked The Siletz Tribe who awarded the Library with a \$900 grant to purchase picture books to help improve language development and kindergarten readiness.

Planning Services  
Manager

None

Police Chief

Police Chief Jeff Lynn reported the Jim Bean Safety Fair was combined with the National Night Out event for the second year. The event, traditionally on Saturday, was moved to Thursday to Sankey Park and attendance has been growing each year.

Chief Lynn announced a Candlelight Vigil was held on Friday, July 22<sup>nd</sup> for the Police Officers who lost their lives in Dallas and Louisiana. Chief Lynn thanked Officer Jason VanEck for stepping in and directing that event while Chief Lynn was out of State.

Public Works

Public Works Director Adams announced the Concept Plan at Sankey is moving forward. PWD Adams stated there is now a staff in the parks on Saturday and Sunday to help keep the parks clean.

