

SWEET HOME CITY COUNCIL
MEETING MINUTES

October 11, 2016

Mayor Gourley called the meeting to order at 7:30 p.m. in the City Hall Annex. The Pledge of Allegiance was given.

Staff Present: City Manager Pro Tem Christy Wurster, City Attorney Robert Snyder, Finance Director Pat Gray, Library Services Director Rose Peda, Police Chief Jeff Lynn, Public Works Director Mike Adams, and Recording Secretary Julie Fisher

Registered Visitors: Dick Knowles, Lisa Gourley, Katrina Crabtree

Media:

Roll Call:	Councilor Gerson	P	Councilor Mahler	P
	Councilor Goble	P	Councilor Trask	P
	Councilor Goodwin	P	Councilor Underwood	AB EX
	Mayor Gourley	P		

Approval of September 21, 2016 City Council Special Meeting and Executive Session and September 27, 2016 City Council Meeting Minutes: **Councilor Trask made a motion to approve the September 21, 2016 City Council Special Meeting and Executive Session and September 27, 2016 City Council Meeting Minutes City Council Meeting Minutes as submitted with Councilor Mahler seconding. Question was called and the motion passed with 6 ayes, 0 opposed and 1 absent (Underwood).**

Old Business

New Business:

Recognition of Visitors & Hearing
of Petitions

Request for Council Action –
Water Management,
Conservation, and System
Master Plan Adoption

Public Works Director Mike Adams introduced the Request for Council Action for the 2016 System Master Plan. PWD Adams stated the draft document was brought before Council in January. The Master Plan will update the System Master Plan which is over 20 years old and the 10 year old Water Conservation Plan. Both Agencies have approved the plan with the attached amendments. The plan can be changed if needed.

Councilor Goodwin made a motion to adopt the 2016 Water Management, Conservation, and System Master

Plan, including the WMCP Amendment, as approved by Oregon Health Authority March 7, 2016 and the Water Resources Department September 15, 2016 with Councilor Mahler seconding. The Question was called and the motion passed with 6 Ayes, 0 Opposed and 1 Absent (Underwood).

Legislation

Ordinance Bill No. 4 for 2016 – Ordinance No. 1253 Sweet Home Ordinance Pertaining to City Council Meeting Time (3rd and Final Reading) City Attorney Robert Snyder read by title only Ordinance Bill No. 4 for 2016 – Ordinance No. 1253 Sweet Home Ordinance Pertaining to City Council Meeting Time. This was the third and final reading.

Roll Call Vote:

Mayor Gourley	Aye
Councilor Mahler	Aye
Councilor Trask	Aye
Councilor Underwood	Absent
Councilor Gerson	Aye
Councilor Goble	Aye
Councilor Goodwin	Ave

The motion passed with 6 Ayes, 0 Opposed and 1 Absent (Underwood).

Mayor Gourley announced the time change for future meetings of the City Council will take place at the November 22, 2016 meeting and directed staff to notice the change and add it to the website.

Council Reports

Councilor Goble asked if a joint Planning Commission/ City Council workshop could be scheduled to review the code revisions the Planning Commission is currently working on. City Manager Pro Tem Christy Wurster stated she would see the availability of Planning Consultant John Morgan and Carol Lewis as well as the Planning Commission for Tuesday, November 15, 2016 at 6:30pm.

PWD Mike Adams stated that Planning Consultant John Morgan has been working on the Economic Opportunity Analysis presentation as well and will likely be showing that as well.

Councilor Goble stated he would like to initiate a Charter revision for the Mayor from an appointed position to elected and proposed to be added to the next ballot in May. The Council agreed that it would be a good change. Councilor Goodwin said he had been thinking of this change for a while

and one option was to elect the Mayor during the May election for a two year term and elect three Councilors each for a four year term during the November election. Councilor Goodwin also suggested a revision that the Mayor would vote to break a tie. Mayor Gourley directed staff to look into the process and report back at the next Council meeting.

Councilor Goble also request the Council considered going paperless. Mayor Gourley agreed that the cost savings would be significant and alleviate staff time and materials.

Committee Reports:

Administration & Finance Mayor Gourley said the Administration and Finance Committee has been considering combining with the Property Committee and as those are council committees Mayor Gourley instructed the combined committee effective immediately. Mayor Gourley announced the Council representatives for the newly formed Administration, Finance, and Property Committee would be Councilor Mahler, Councilor Goodwin and Mayor Gourley. Mayor Gourley announced the future combination of the Public Safety and Traffic Safety Committees and stated Councilor Mahler, Councilor Underwood and Mayor Gourley would represent that committee along with members of the public. Mayor Gourley announced the Administration and Finance Committee will meet on October 18, 2016 at 6:30pm and requested that the Tree Commission and Park Board be invited to attend.

Public Safety Councilor Trask announced the Committee met but due to a lack of quorum did not hold an official meeting. Councilor Trask announced that he is planning on going to Corvallis to discuss with the City how they enforce the Livability Code and what worked well and what didn't. Staff will set a meeting time for the Committee to review the Livability and the Exclusion Ordinances.

Public Works None

City Boards/Committees:

Chamber of Commerce Katrina Crabtree, Executive Director of the Chamber of Commerce announced a City Council candidate forum on October 13, 2016 at 6:30pm at the Jim Riggs Community Center. Ms. Crabtree also announced a debate between Jeff Goodwin and Shari Springer on October 27, 2016 at 6:30pm

Towry for the position of City Manager. Mr. Towry was not able to accept the offer but after a phone conversation with City Manager Pro Tem Wurster did make a counter offer. City Manager Pro Tem Wurster referred the Council to the salary schedule that was recently adopted and added that Mr. Towry has requested that he be brought in at step #4 (D) which is \$101,508 per year and that he would start the contract with a three month severance clause. CM Pro Tem Wurster presented a salary comparison from LGPI for the fiscal year 2015/2016 that showed an average minimum for comparable cities to be \$8,825 per month with an average maximum of \$9,447 per month. The amount from the adopted salary schedule that Mr. Towry is requesting is \$8,459 and that amount is below average for comparable cities. City Manager Pro Tem added that the education of Mr. Towry's children is a factor and has an economic value to him. Currently his children are able to graduate from high school with an Associate Degree. That program is not available in Oregon, but options are being reviewed such as the Promise Oregon Program.

Councilor Mahler stated in July the range of pay would be \$8,017 which is \$96,204 per year.

Mayor Gourley stated he is ok with offering step B with a step increase at 6 months and an annual review thereafter.

Councilor Trask said he was opposed to step D but would be willing to offer step B or C and he was fine with 3 months of severance from the start date.

Councilor Goodwin said he was fine with step C with an increase to step D after one year.

Mayor Gourley asked for consensus of the Council regarding adding 3 months of severance from Mr. Towry's start date.

Councilor Gerson	Aye
Councilor Goble	Aye
Councilor Goodwin	Aye
Mayor Gourley	Aye
Councilor Mahler	Aye
Councilor Trask	Aye
Councilor Underwood	Absent

Mayor Gourley asked each Councilor which step on the salary range they would be comfortable with to start.

Councilor Gerson	C
Councilor Goble	D
Councilor Goodwin	C
Mayor Gourley	C
Councilor Mahler	B
Councilor Trask	C

Councilor Underwood Absent

Mayor Gourley noted that the consensus of the Council was for step C with a 2.5 percent increase in July in accordance with the schedule.

Councilor Goodwin made a motion to authorize the negotiation team to offer step C as a starting wage with a 2.5% increase in July and increase to step D in one year with 3 months of severance from the start date with Councilor Trask seconding. The Question was called and the motion passed with 5 Ayes, 1 Opposed (Mahler) and 1 Absent (Underwood).

Department Directors Reports:

Finance Director

Finance Director Gray reported that Property Values increased but due to the larger rate from the levy we were impacted harder by compression. FD Gray explained that historically every first year of a levy the City experiences a loss. FD Gray explained 1.9 million was budgeted but only 1.8 million was received due to Measure 5 and compression loss of 38% instead of 30%.

Library Director

Library Services Director (LSD) Rose Peda announced on October 20, 2016 at 6:30pm they will have ghost stories from around Oregon read. LSD Peda thanked the Sweet Home Fire Department for coming to the Library to teach kids what fireman look like in their full gear and not to be scared.

Planning Services
Manager

None

Police Chief

Chief Lynn stated the remodel of the Police Department has begun and he still anticipates moving Court at the end of the month.

Chief Lynn reported he has attended a number of meetings with other agencies on HIDTA - High Intensity Drug Trafficking Area. There are working on a combined Drug Task Force. A Memorandum of Understanding is being circulated among agencies and after review from the City Manager and City Attorney will come before Council. Mayor Gourley asked about forfeitures and Chief Lynn stated those would stay with the task force to help with expenses.

Councilor Goble thanked the Police Department for being so responsive and taking care of issues.

Chief Lynn gave a report on the successful Harvest Festival and stated there was an excellent turn out, many vendors and that the petting zoo was a huge attraction.

Public Works

Public Works Director Mike Adams reported they are working on a line replacement at Cedar Street and Elm Street. Public Works had been called out early Sunday morning after a report of the road caving. They were able to repair the leak within hours. PWD Adams reported an accident on Ames Creek Bridge has caused damage to the guard rail and they are in the process of repairing the damage working with ODOT Bridge Department and Linn County.

PWD Adams stated crews are working on parking lot improvements to Strawberry Park.

A reminder to the Council that there is a Project Advisory Committee Meeting scheduled for October 19, 2016 at 5:30pm to review the Economic Opportunity Analysis.

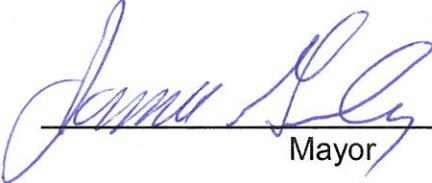
City Attorney

City Attorney Snyder requested a Public Safety Committee meeting be set to review the Exclusion Ordinance and the Livability Ordinance. Staff will set and notice that meeting.

Adjournment:

With no further business the meeting adjourned at 8:51 p.m.

The foregoing is a true copy of the proceedings of the City Council at the October, 11, 2016 regular City Council Meeting.



Mayor

ATTEST:



City Manager – Ex Officio City Recorder

